



Board of Directors meeting
Virtual * February 3, 2021 - 9:00 a.m.

All Board Meetings are open to the Public and are electronically recorded

- I. Call to Order.....Juliet Milam, Chair
- II. Approval of Dec 2, & Dec 10, 2020 Board Meeting Minutes.....Scarlett Phaneuf
- III. DEO Performance Review.....Charles Williams & Daniel Harper
- IV. Audit Presentation.....James Moore & Co.
 - Action Item – Acceptance of Audit
- V. Finance Committee.....Bill Dillman
 - Action Item - Budget Mod #2
- VI. Modification of By-Laws.....Michele Burns
 - Action Item - Add Past Chair as Voting Member of the Executive Committee
- VII. Adoption of Holiday Schedule & Modification of General Policies.....Michele Burns
 - Action Item – Approve Holiday schedule and PTO updates
- VIII. Executive Committee.....Juliet Milam
- IX. Business Competitiveness Committee.....Dr. Jack Azzaretto
 - Action Items (3) – Approval of Training Provider Eligibility & Programs
- X. Career & Youth Committee.....Juliet Milam
- XI. CareerSource Okaloosa Walton Partner Updates
 - Education
 - Vocational Rehabilitation
 - Department of Children and Family Services
 - Okaloosa EDC/Walton EDA
 - Okaloosa/Walton – Boards of County Commissioners
 - Military
 - Chambers of Commerce
 - Tri-County Community Council
- XII. Executive Director’s ReportMichele Burns
- XIII. Chair’s Comments.....Juliet Milam
- XIV. Roundtable Board Members Updates/Public Comments.....Juliet Milam/All
- XV. Adjournment.....Juliet Milam

The next CareerSource Okaloosa Walton Board meeting: April 7, 2021 at 9:00 a.m.

Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.

Financial Disclosure Notice: All Board members are required to file appropriate financial disclosure form(s) within 30 days of appointment, within 60 days of resignation and annually by July 1st. Information is available at www.ethics.state.fl.us.