



**Board of Directors meeting**

415 Racetrack Rd NE, FWB (City Plaza conference room) \* February 6, 2019 \* 8:30 a.m.

*All Board Meetings are open to the Public and are electronically recorded*

- I. Call to Order.....Dr. Barbara “BJ” White, Chair
- II. Pledge of Allegiance.....BJ White
- III. Approval of Dec 5, 2018 Board Meeting Minutes.....Dr. David Miller
- IV. DEO Performance Presentation.....Keantha Moore, Workforce Services Administrator  
.....Maureen Castano, Revenue Program Administrator
- V. Microsoft Office 365 Training Contract with University of West Florida.....Kelly Jordan
- VI. Finance Committee.....Bill Dillman
- VII. Executive Committee Update.....BJ White
- VIII. Business Competitiveness Council Update.....Dr. Jack Azzaretto
- IX. Career & Youth Council.....BJ White
- X. CareerSource Okaloosa Walton Partners Updates
  - Education
  - Vocational Rehabilitation
  - Department of Children and Family Services
  - Okaloosa EDC/Walton EDA
  - Okaloosa/Walton – Board of County Commissioners
  - Military
- XI. Executive Director’s Report .....Michele Burns
- XII. Chair’s Comments.....BJ White
- XIII. Roundtable Board Members Updates/Public Comments..... BJ White/All
- XIV. Adjournment.....BJ White

**The next CareerSource Okaloosa Walton Board meeting:**

**April 3, 2019 at 8:30 a.m.**

Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.

**Financial Disclosure Notice:** All Board members are required to file appropriate financial disclosure form(s) within 30 days of appointment, within 60 days of resignation and annually by July 1<sup>st</sup>. Information is available at [www.ethics.state.fl.us](http://www.ethics.state.fl.us).