



**Board of Directors Meeting \* April 3, 2019 - 8:30 a.m.  
415 Racetrack Rd NE - FWB, City Plaza conference room**

**Call to Order:** Vice Chair Juliet Milam called the CareerSource Okaloosa Walton (CSOW) Board of Directors meeting to order at 8:30 a.m.

**Present were:**

Juliet Milam	Gail Sansbury	Bill Dillman
Al Ward	Dr. Jack Azzaretto	Jean Anne Encardes
Dr. David Miller	Michael Erny	Ron Garriga
Michelle Crocker	LaVonne Vasquez	Alan Baggett
Nathan Sparks	April Branscome	Bill Imfeld
Pam Tedesco	Phyllis Gonzalez	Wyndy Crozier
Brian Mingo	Patrick Wright	Michelle Jones

**CSOW staff members present:**

Michele Burns	Kelly Jordan	Sue Berntsen
Will Miles	Therese Baker	

**Pledge of Allegiance**

**Welcome New Members:**

- Michelle Crocker – Micro Systems, Inc.
- Jean Anne Encardes – Waste Management
- Gail Sansbury – FWB Housing Authority

**Approval of Minutes:** David Miller asked if there were any corrections or comments on the February 6, 2019 Board meeting minutes as distributed.

*A motion by Ron Garriga, seconded by Alan Baggett to approve the February 6, 2019 minutes as presented. All Ayes.*

**Financial Disclosure:** Michele Burns reminded the Board Members they are required to file the annual financial disclosure form with the Supervisor of Elections in their county of residence by July 1, 2019. If there are any questions, contact Sue at the Shalimar office.

**Finance Committee:** Bill Dillman reviewed Budget Modification #3, included in the packet. An additional \$100K was received for WIOA Apprenticeship Expansion, which will be a welding program partnering with NWFSC.

*A motion by David Miller, seconded by Al Ward to approve Budget Mod #3 as presented. All Ayes.*  
*Abstaining from the vote: Michael Erny – employed by NWFSC*

Patrick Wright, Florida Dept. of Education introduced himself. He is the apprenticeship representative for the Panhandle and is available to assist CSOW and employers to set up programs.

The Finance Committee, based on recommendations from the Auditor, added Kelly Jordan, COO, as an authorized signer on the checking account and increased the policy requiring two signatures on CSOW checks from \$5K to \$10K. It was also approved by the Executive Committee.

Michele Burns reviewed the status of the Performance Incentive funds. Improvements to the FWB center are wrapping up and staff training is being conducted. At this time, with funds already spent and forecast to be spent, there is a balance of about \$430K of the original \$1.2M awarded. Board members are encouraged to visit the center and see the changes.

**Executive Committee:** Juliet Milam stated the Executive Committee met and discussed upcoming events.

**Business Competitiveness Council:** Chair Jack Azzaretto presented:

**Action Item #1**, establishing a minimum entry wage for eligible training providers programs. Kelly Jordan reviewed primary indicators of performance. The new entry wage will be \$13.85 or higher for self-sufficiency. Exceptions would be presented to the Board.

<i>A motion by Jack Azzaretto, seconded by David Miller to approve the new minimum entry wage as presented.</i>	<i>All Ayes.</i>
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**Action Item #2**, approval to add new eligible training provider, Peter Prince Airport and their pilot certification program. Discussion covered out of region providers and client choice of provider.

<i>A motion by Jack Azzaretto, seconded by Juliet Milam to approve the new training provider as presented.</i>	<i>All Ayes.</i>
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**Action Item #3**, approval to add four new programs for a current eligible provider, New Horizons. Discussion involved multiple providers, out of region providers and client choice.

<i>A motion by Jack Azzaretto, seconded by Michelle Crocker to approve the new programs as presented.</i>	<i>All Ayes.</i>
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The next Business Competitiveness Council meeting is scheduled for Thursday, May 9, 2019 at 8:30am.

**PARTNER UPDATES:**

Okaloosa Schools – April Branscome said OCSD is working with Gulf Power Foundation on a grant and the Hsu Foundation and Northwest Florida State College on the Triumph proposal for their April meeting and trying to start construction at Pryor.

Walton County Schools – Wyndy Crozier reported that WCSD received a 99.9 on their accreditation. They are adding an adult program for English Speakers of Other Languages next year and are still working with the Walton County Sheriff's Dept. on a Triumph proposal.

Embry-Riddle – Ron Garriga announced they are hosting a Career Expo on May 30<sup>th</sup> along with CSOW. They encourage Veterans and Active Duty to attend. They have generic flyers available for distribution. Space for 45 vendors was filled in 10 days and they have a waiting list. It will be at the Island Hotel on Okaloosa Island, 9:00am – 3:00pm.

He has been working with Airbus Mobile for 18 months on a pilot program involving certifications in sheet metal work and precision measurement. It is a nine month program beginning in September, grads are guaranteed Airbus jobs. Sixty came to the first orientation, 40 will be interviewed and 25 will be selected. Snap-on Tools is their partner. High school Juniors can apply for their Senior year and participate after school 3:30 – 7:30pm two nights a week. A panel decides admission to the program and the campus is at Airbus Mobile. He plans to bring a similar program to Okaloosa County once established.

Northwest Florida State College – Michael Erny said NWFSC is doing the same certification and he is a certified trainer. NWFSC received their certification and are an accredited test center for AWS welding and the center is open.

University of West Florida – David Miller announced summer registration started Monday. UWF – Emerald Coast is sponsoring the Niceville Chamber breakfast April 10<sup>th</sup>. Three commencement ceremonies will take place in Pensacola on May 4<sup>th</sup>. Two new programs starting at the FWB campus in the fall are communications and computer science. Registration is currently on-going. UWF Founders week will be the week of August 15<sup>th</sup>.

Vocational Rehabilitation – Brian Mingo said they have a lot of outreach going on, vendors for medical and dental services are sought. They now have a full staff at all offices.

Okaloosa Economic Development Council – Nathan Sparks discussed the legislative session in Tallahassee. Enterprise Florida funding is in the Governor's & Senate budgets, but not the House's. Speaker Oliva is philosophically opposed to economic incentives and feels that is Enterprise Florida's main function. Visit Florida requires reauthorization every five years & the House is not providing funding past October 2019. They have spent about \$7M countering the impact of publicity about hurricanes in the last year. Conference committees will negotiate resolutions, interfacing with legislators is critically important. The Home Builders Institute partnered with Home Depot created a construction trades training program in military communities around the country. It is a 12 week program, spouses and dependents could be included. They visited the Eglin area last May and last week. This would be the first Air Force community and would be a long-term commitment. Demand for the skills and employment opportunity are critical. April 29<sup>th</sup> is the next Triumph meeting, where the NW Crestview bypass linking to a new I-10 interchange is a \$206M project, and \$64M from Triumph is being considered. The Millikin Institute in Washington D.C. has a top 200 communities based on economic performance, and the CV/FWB/Destin MSA is listed as 43<sup>rd</sup>, with the third highest job growth rate.

Walton Economic Development Alliance - Bill Imfeld said there is a large difference in the budgets for the Governor's job growth fund. WEDA has submitted a \$5M project to Triumph

for water & sewer on 331 South of I-10. This would fund four miles to show success and come in for a next phase. As of Feb 1st there are \$21B in multi-year Eglin contracts. Discussion of build the wall by diverting military contract funding would probably have minimal impact on these contracts. There is an influx of military families from Wright-Patterson AFB expected over the next few years which will drive demand and jobs.

Military Update - LaVonne Vasquez reported the Panhandle Job Fair has a new location at the First Baptist Church on 1<sup>st</sup> Street. The next one is in September and another Early Bird Informational Fair is planned in October. Wounded Warrior week begins April 15<sup>th</sup>, with activities and classes for them and their caregivers. Hire Our Heroes will be next year in May.

**Executive Director's Report:** Michele Burns announced CSOW is now at Hurlburt Field two days a week. The Board is full and everyone's time and service is appreciated. Please take time to see the improvements in the FWB center. Final details are being completed and an open house will be planned. The outside sign over the FWB center has been replaced. The back of the building requires security access now. New ADA equipment is on order. We are working with three other LWDA's on a Triumph proposal to train with non-WIOA funds. The Subsequent Designation of the LWDA and Board Composition Roster were approved by the Okaloosa Board of County Commissioners and submitted to the State. Staff Program training in Tallahassee is being conducted. Staff who can attend then bring back information for the remaining staff. The Summer Youth program has a goal of 90 participants. We are looking for work sites for 14-18 year-olds for work experience paid by CSOW.

**Chair Comments:** Vice Chair Juliet Milam summarized the NAWB conference in Washington, D.C. also attended by BJ White, Michele Burns and Kelly Jordan.

### **Roundtable Comments:**

- Patrick Wright, Dept. of Education is available to assist with apprenticeship programs in our area. The program is employer driven and some funding is available. Please see him after the meeting with questions or for contact information.
- Michelle Crocker said she is pleased to be joining the Board and that Micro Systems participated in the last job fair, hiring five on the spot.
- Alan Baggett said they cannot have students on construction sites, and is working with Tallahassee to have Workers' Comp available for some ages. They are working with Okaloosa Schools for a Future Builders of America chapter with Tools of the Trade scholarships. The average age in the construction trade is 59.
- Wyndy Crozier said CSOW conducted a career fair for 95 5<sup>th</sup> graders. The favorite takeaway was the Traitify career interest survey.
- Ron Garriga is traveling more but participating on our Board with the connections and relationships is a continuing pleasure.
- TeCMEN Industry day is August 29<sup>th</sup>.

**Adjournment:** The meeting was adjourned at 10:00 am.

**The next Board meeting is scheduled for June 5, 2019.**