



**Board of Directors Meeting * April 4, 2018 - 8:30 a.m.
415 Racetrack Rd NE - FWB, City Plaza conference room**

Call to Order: Chair Pam Tedesco called the CareerSource Okaloosa Walton (CSOW) Board of Directors meeting to order at 8:38 a.m.

Present were:

Pam Tedesco	Barbara White	Dr. David Miller
Al Ward	Dr. Jack Azzaretto	Al Smith
Alan Baggett	Comm. Melanie Nipper	Ron Garriga
Diane Jackson	LaVonne Vasquez	Juliet Milam
Nathan Sparks	Scott Seay	Joel Paul
Charlie Morse	Phyllis Gonzalez	Ashley Smith
Michael Espeseth	Jerry Miller	

CSOW staff members present:

Michele Burns	Kelly Jordan	Sue Berntsen
Will Miles		

Pledge of Allegiance

Success Story: Michael Espeseth spoke to the Board about his experience working with CSOW staff for his job search, including resume assistance, mock interviews and use of the Suit Up to Move Up closet. He was very complimentary of the compassion, encouragement and professionalism of our staff.

Approval of Minutes: Dr. David Miller asked if there were any corrections or comments on the February 7, 2017 Board meeting minutes as distributed.

<i>A motion by Nathan Sparks, seconded by Ron Garriga to approve the Feb 7, 2018 minutes as presented.</i>	<i>All Ayes.</i>
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Executive Committee: Pam Tedesco reported the Executive Committee met March 7, 2018 and reviewed items which will be presented to the Board today. At the CareerSource Florida meeting in February there were discussions of making the FWDA (local Board Chairs' group) into a separate non-profit.

Finance Committee: The Finance Committee met March 21, 2018 and reviewed Discretionary funds and the ITA report which are in the packet. Budget Modification #4, also in the packet, was reviewed and is now presented to the Board for approval.

<i>A motion by Dave Miller, seconded by Juliet Milam to approve Budget Modification #4 as presented.</i>	<i>All Ayes.</i>
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Contracts for Approval:

1. Authorization for the Executive Director to contract with American Elite Molding to provide workforce services of on-the-job training for WIOA eligible currently unemployed participants.

*A motion by Jack Azzaretto, seconded by Dave Miller to authorize the Executive Director to contract with American Elite Molding as presented. All Ayes.
Abstaining from the vote: Barbara White – employed by American Elite Molding*

2. Authorization for the Executive Director to contract with CHELCO to provide workforce services of employed worker training.

*A motion by Dave Miller, seconded by Al Ward to authorize the Executive Director to contract with CHELCO as presented. All Ayes.
Abstaining from the vote: Scott Seay – employed by CHELCO*

Business Competitiveness Council: Jack Azzaretto reported that the Council met March 8th and the meeting was attended by Tiffany Osborne of CareerSource Florida. The Performance Funding Model is being assessed by an external consultant. It is expected the PFM incentive funds earned will be announced no earlier than the May CSF Board meeting. Eligible Training Providers and Programs will be reviewed at the May BCC meeting and will need to be renewed at the June Board of Directors meeting. They are also continually monitoring Sector Strategies required by WIOA for business development and career opportunities.

PARTNER UPDATES:

Dept. of Children and Families – Phyllis Gonzalez reported by teleconference. They are focused on the opioid crisis. About 75% of children in their system are there because of drug issues. They are partnering with schools, community and faith-based organizations to identify service areas and gaps. The 211 system is a good resource to educate. April is Child Abuse Prevention, Military Child and Autism month. A special will be filmed at WSRE on April 21, about 1,000 children are expected.

Embry-Riddle Aeronautical University – Ashley Smith discussed the Career Expo being sponsored May 31st. About 30 employers are currently signed up to participate. The Crestview campus has space available, there is no fee for non-profits.

Emerald Coast Technical College – Charlie Morse reported that ECTC has contracted with Tennessee Valley Public Power for a one-week lineman training program. Participation is prior to a longer major training. They are working with 65 seniors on job hunting. They also have space available for use. They are partnering with Walton School District for their HVAC and IT students to receive experience in the real world. Alan Baggett said BIA can assist with opportunities as well.

Vocational Rehabilitation – Diane Jackson said they continue to move forward with their WIOA program for youth age 14 – 22 and they are always looking for partners and OJT opportunities. They serve Okaloosa and Walton counties.

Okaloosa Economic Development – Both Okaloosa and Walton County Economic Development participated in the Washington D.C fly-in. There was good cooperation and effort to support the military in the NW Florida five counties. Off-shore drilling is also an issue they are watching. Allegiant Airlines announced VPS as a hub which will bring 65 high wage jobs including customer service, ground crew, flight crew and maintenance. They will have five new routes. VPS is the fastest growing airport in Florida. Their March 13 Roundtable was a great success, supporting Florida remaining the most military-friendly state. Adam Putnam, current candidate for Governor, will be keynote speaker at the May Roundtable. Next week is Aviation week in Orlando. Of special interest is credentialing for transitioning military since the certifications are different for military and civilian. Aug 28th will be TeCMEN Industry Day, free to military and government employees. The Hsu Education Foundation will assist local students. Details on their programs can be found on florida-edc.org.

Walton Board of County Commissioners – Commissioner Nipper discussed spring break, turtle hatching season and the state of workforce/affordable housing. Unfortunately, that term is not very palatable, support for families on the edge does not receive the funding. Housing for transitioning military is a more popular issue, and the planned sites need to be shovel-ready for any funding.

Military Update – LaVonne Vazquez said they had a recent job fair, and 99 of 338 participants were in high school. A new law that active military must be deployable or not in the military will affect a number of military members by October 1st. There is increasing interest in the Skill Bridge program for separating military members.

Executive Director's Report: Michele Burns stated that Asst. Finance Director Cindy Critcher left the staff at the end of February and Art has stepped up to fill the gap until another can be hired. The new Job Seeker dress code and child-friendly hours are in effect in the centers. Employ Florida generates a list of those who sign up outside of our centers (about 40 – 50 per week) and staff are reaching out to contact them and offer services and referrals as appropriate. The two-year modification to the four-year plan was approved by both County Boards of Commissioners and has been submitted to the State. The Infrastructure Funding Agreements (IFA) are nearly complete, Walton Board of County Commissioners has approved theirs and Okaloosa will review at their next meeting. The process will begin again for PY 2018-19. NAWB Forum 2018 in Washington, D.C. was a great experience for information and networking. Michele will be in Orlando next week for the CSF Executive Committee meeting followed by HR Florida. Executive Directors will be able to discuss local needs and questions with the CSF Executive Committee, Michele plans to ask about center security and QRT training funding. The Career Council is being re-established, BJ White, Bill Dillman, Al Smith and Lee Wetzell have agreed to serve.

Chair Comments: Pam Tedesco reiterated the importance of security in the centers. The Executive and Finance Committees will be looking at planning and financing updates. There are some processes in place, but more frequent drills are recommended. A letter of support from the Board was offered and may be requested during the process. Charlie Morse or the Okaloosa Sheriff's Dept. can provide Active Shooter training and a safety assessment may be needed. She also commented on the success of NAWB Forum 2018, which was revamped based on prior year surveys. New certifications for hospitality and tourism industries were one item which we may need to look into. BJ White commented that it was a good introduction for her as a first-time attendee.

Roundtable Comments:

- Ron Garriga said that there is a need for more industries to allow interns and job shadowing to give students more real-world experience.
- Alan Baggett stated BIA has a 7 CEU course scheduled for April 24, appropriate for builders, remodelers and building officials. Info can be found at bia-ow.org.
- Nathan Sparks announced Gov. Scott will be at Bit-Wizards at 4:00pm tomorrow to sign legislation.
- Juliet Milam announced that the Gulf Power Economic Symposium is scheduled for Thursday and Friday, October 11 & 12 at Sandestin.
- Joel Paul discussed a program they have for the very hard to serve, those with a conviction, no driver's license, etc. They need employers willing to hire.
- Charlie Morse also commented on a program for those who have served 6 – 12 months incarcerated, those hard to serve or underserved. They have a Triumph proposal for this group. BJ White commented that American Elite Molding believes in second chances, but with careful screening.

Adjournment: The meeting was adjourned at 10:00am.

The next Board meeting is scheduled for June 6, 2018