



Juliet Milam, Chairperson

Michele Burns, Executive Director

**Emergency Executive Committee Meeting
Teleconference
April 10, 2020 10:00 a.m.**

Members Present by phone:

Juliet Milam, Jack Azzaretto, Dave Miller, Bill Dillman, Scott Seay, Scarlett Phaneuf, Pam Tedesco

Staff:

Michele Burns, Sue Berntsen, Therese Baker

Juliet Milam called the meeting to order at 10:00 a.m.

Juliet asked Therese to explain the need to reach out to Bit Wizards to host our Finance Information. *As many of you know, CSOW uses MIP for our accounting needs. Our system has been hosted in MIP Cloud through NPT. On March 23, our hosted server was attacked by ransomware. This forced NPT to shut down our MIP along with a couple of our other programs hosted by NPT. To date, NPT has not been able to restore our accounting system which has severely handicapped our ability to perform our necessary functions. Even though NPT is working on solutions, we (along with many other workforce boards) have lost trust in NPT's ability to be responsive to our needs in a timely manner.*

CSOW would like the ability to contract with Bit Wizards to perform this vital hosting, assuming it can meet the current needs. Our request would be for a cloud-based hosting platform that includes a redundant copy of the files located on a different server in an off-site location. This should lessen recovery time should there be an outage for any reason.

Jack asked what our obligations to NPT are and Therese will double check but we have been down over two weeks and just got copies of our files. He also asked that we let the County Commissioners know since Louis Erickson from Bit Wizards is on our board. The contract will not exceed \$25,000 so we are within the limits to make this decision.,

Bill Dillman made a motion for Therese to reach back out to Bit Wizards to host our Finance Information so we can continue to do business. Dave Miller Second.

Vote was done by role:

**Jack Azzaretto, Yes
Bill Dillman, Yes
Juliet Milam, Yes
Scott Seay, Yes
Dave Miller, Yes
Scarlett Phaneuf, Yes**

Decorative geometric shapes in the bottom left corner, including a green triangle, a blue square, and an orange diamond.

Motion was approved.

It was also mentioned that we need to check on our liability Insurance just in case we have issues or information was leaked and Therese will reach out to Fisher Brown.

Meeting Adjourned at 10:38 a.m.

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