



**Juliet Milam, Chairperson**

**Michele Burns, Executive Director**

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**CareerSource Okaloosa Walton  
Executive Committee Meeting Minutes  
May 6, 2020  
Teleconference**

**Members Present by phone:**

**Juliet Milam, Jack Azzaretto, Scott Seay, Scarlett Phaneuf, Pam Tedesco**

**Members Absent: Dave Miller, Bill Dillman**

**Staff:**

**Michele Burns, Kelly Jordan**

**Juliet Milam called the meeting to order at 9:01 a.m.**

In the absence of Dave Miller, Juliet Milam presented the November 6, 2019 and April 10, 2020 minutes. Motion by Jack Azzaretto and seconded by Scarlet Phaneuf to approve the minutes as presented. All Ayes.

Juliet Milam also presented the Holiday Schedule for 2020/2021 for approval. Motion by Jack Azzaretto and seconded by Scarlet Phaneuf. All Ayes.

Juliet Milam also presented the Direct Services Provider Agreement for July 1, 2020 – June 30, 2023. Motion was made by Jack Azzaretto and seconded by Scarlet Phaneuf for approval. All Ayes.

Michele Burns informed the committee that the Bit Wizards contract has not been approved by the State yet and is still in review. Jack reminded the board that they knew that this was a sensitive issue since Louis Erikson is on our board, but that there was considerable more conversation about this contract. The Board of County Commissioners were made aware of the contract. The decision had to be made in order for us to get our Finance information up and running since we were down for over two weeks. Worse case is that this has to come out of Discretionary funds until the full board can vote.

Michele Burns updated the board on what is happening in the center. Over 2200 calls as of April 29<sup>th</sup>. Most staff is still working remotely but we are working toward opening by appointment. It was suggested that we continue to see what others are doing including our two Counties. It was also suggested that we look into security when we do open.

No one responded to our Youth RFP.

The One Stop Operator letter of intent is due this afternoon by 5:00.

The nominating committee is meeting this Friday to have a slate of Executive Committee members to present to the Board at our June Meeting.

It was decided to move our June board meeting to June 10<sup>th</sup> so that it falls after the CareerSource Florida Board meeting and allows time for the Business Competitive Committee to meet.

Decorative geometric shapes in the bottom left corner, including a green triangle, a blue triangle, and an orange triangle.

Pam Tedesco thanked the staff for the job that they were doing and especially Mary Travis that has been so patient and attentive to one of her friends that has been laid off.

With no further business we adjourned at 9:39.

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