



## Board of Directors Meeting

June 1, 2022 - 9:00 a.m.

*All Board Meetings are open to the Public and are electronically recorded*

- I. Call to Order.....Scott Seay, Chair
  - Welcome new Board Member David Haines
- II. Consent Agenda
  - February 2, 2022 and April 27, 2022 Board meeting minutes
  - Continuation of CSOW contribution to 401(k)
  - Holiday Schedule
  - One-Stop Hours of Operation
- III. DEO Performance Presentation.....Charles Williams & Daniel Harper
- IV. James Moore Audit Presentation.....Ben Clark, CPA
- V. Election of Officers.....Alan Baggett
- VI. Finance Committee.....Bill Dillman
  - One time allowance for increased fuel costs
  - Initial Budget for PY 2022 – 2023
  - Request to move WIOA funds
- VII. Approval of Local Operating Policies.....Will Miles
- VIII. Business Competitiveness Committee.....Michelle Crocker
  - Regional Demand Occupation List
  - Eligible Training Providers Lists
- IX. Executive Committee.....Scott Seay
- X. Executive Director’s Report .....Michele Burns
  - Financial Disclosure filing deadline for 2021 is July 1, 2022
  - General Policy Manual
  - Discretionary Funds – Rent
  - ITA Agreement
- XI. CareerSource Okaloosa Walton Partner Updates
  - Education
  - Vocational Rehabilitation
  - Department of Children and Family Services
  - Okaloosa EDC/Walton EDA
  - Okaloosa/Walton – Boards of County Commissioners
  - Military
  - Tri-County Community Council
- XII. Chair’s Comments.....Scott Seay
- XIII. Roundtable Board Members Updates/Public Comments.....Scott Seay/All
- XIV. Adjournment.....Scott Seay

**The next CareerSource Okaloosa Walton Board meeting: Sept. 7, 2022 at 9:00 a.m.**

Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.

**Financial Disclosure Notice:** All Board members are required to file appropriate financial disclosure form(s) within 30 days of appointment, within 60 days of resignation and annually by July 1<sup>st</sup>. Information is available at [www.ethics.state.fl.us](http://www.ethics.state.fl.us).