



**CareerSource Okaloosa Walton
Executive Committee September 4th, 8:30 a.m.
419 Racetrack Rd NE, Ft Walton Beach**

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|------|------------------------------------|------------------|
| I. | Call to Order | BJ White, Chair |
| II. | Approval of Minutes
May 1, 2019 | Dr. David Miller |
| III. | Chair Update | BJ White |
| IV. | Executive Director Update | Michele Burns |
| V. | Other Business | BJ White |
| VI. | Closing Comments/Adjourn | BJ White |

***CareerSource Okaloosa Walton Board Meeting * October 2nd, 2019
Executive Committee * November 6th, 2019
8:30 a.m. – 415 City Plaza***

Board Members are reminded that in accordance with State Board Policy and local By-Laws, Ex-Officio members may not offer motions, seconds, or vote. Ex-officio members are encouraged to participate freely in discussions. Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.