



**Board of Directors Meeting * October 11, 2017 - 8:30 a.m.
415 Racetrack Rd NE - FWB, City Plaza conference room**

Call to Order: Vice Chair Barbara Mitchell called the CareerSource Okaloosa Walton (CSOW) Board of Directors meeting to order at 8:40 a.m.

Present were:

Pam Tedesco	Barbara Mitchell	Alan Baggett
Jack Azzaretto	Alonzo Smith	Juliet Milam
Bill Imfeld	David Jefferson	Bill Dillman
Scott Seay	Dennis Sherwood	Al Ward
David Miller	LaVonne Vasquez	Phyllis Gonzalez
Joel Paul	Felix Beukenkamp	Alan Wood
Nathan Sparks	Teddy Stewart	April Branscome
Jerry Miller	Bill Williams	Lynn Wilson

CSOW staff members present:

Michele Burns	Art Lee-Drewes	Sue Berntsen
Kelly Jordan	Will Miles	

Chair Pam Tedesco joined the meeting via teleconference.

Approval of Minutes: Dr. David Miller asked if there were any corrections or comments on the Aug. 2, 2017 Board minutes as distributed.

A motion by Dennis Sherwood, seconded by Bill Dillman to approve the Aug. 2, 2017 minutes as presented. All Ayes.

Executive Committee: The Committee met Sept 6th, there were no items to be brought before the full Board for action.

Finance Committee: Bill Dillman reported the Finance Committee met Aug 23rd. Budget Mod #1, the budget breakdown by funding source was reviewed in depth and is now presented to the Board for approval.

A motion by Jack Azzaretto, seconded by Nathan Sparks to approve Budget Modification #1 as presented. All Ayes.

It was asked if there is a minimum for reserve/carry forward. There is not, but it is maximized as possible. The discretionary account, indirect costs and admin costs were reviewed. The field work for the annual audit is being conducted.

Business Competitiveness Council: Jack Azzaretto reported the BCC met Sept 14th and reviewed the Regional Demand Occupations List (RDOL) and the Eligible Training Providers List (ETPL) These lists enable CSOW to expend funds for training. The BCC now presents the following items for Board action:

Regional Demand Occupations List (RDOL)

Acton Item #1 - Additions to the CSOW RDOL which were included on last year's list, but left off of the current Program Year list.

A motion by Alan Baggett, seconded by Bill Imfeld to approve RDOL Action Item #1 as presented. All Ayes.

Abstaining from the vote:

Dennis Sherwood – employed by Northwest Florida State College

Jack Azzaretto – employed by University of West Florida

David Miller – employed by University of West Florida

Acton Item #2 - Additions to the CSOW RDOL for Okaloosa Technical College

A motion by Bill Imfeld, seconded by Nathan Sparks to approve RDOL Action Item #2 as presented. All Ayes.

Abstaining from the vote:

Dennis Sherwood – employed by Northwest Florida State College

Jack Azzaretto – employed by University of West Florida

David Miller – employed by University of West Florida

Acton Item #3 - Additions to the CSOW RDOL for Northwest Florida State College

A motion by Alan Baggett, seconded by Juliet Milam to approve RDOL Action Item #3 as presented. All Ayes.

Abstaining from the vote:

Dennis Sherwood – employed by Northwest Florida State College

Jack Azzaretto – employed by University of West Florida

David Miller – employed by University of West Florida

Eligible Training Providers List (ETPL)

Acton Item #1 – Approval of Training Provider Program Application for the University of West Florida

A motion by Alonzo Smith, seconded by Bill Dillman to approve ETPL Action Item #1 as presented. All Ayes.

Abstaining from the vote:

Jack Azzaretto – employed by University of West Florida

David Miller – employed by University of West Florida

Acton Item #2 – Approval of Training Provider Program Application for Okaloosa Technical College (OTC)

A motion by Bill Dillman, seconded by Al Ward to approve ETPL Action Item #2 as presented. All Ayes.

Acton Item #3 – Approval of Training Provider Program Application for Northwest Florida State College.

A motion by Bill Dillman, seconded by Al Ward to approve ETPL Action Item #3 as presented. All Ayes.
Abstaining from the vote:
Dennis Sherwood – employed by Northwest Florida State College

Acton Item #4 – Approval of Training Provider Program Application for Emerald Coast Technical College (ECTC).

A motion by Alonzo Smith, seconded by David Miller to approve ETPL Action Item #4 as presented. All Ayes.

The next Business Competitiveness Council meeting is scheduled for November 9, 2017.

PARTNER UPDATES:

Okaloosa Schools – April Branscome reported OSD is partnering with NWFSC with CTE dual enrollment and working on a Triumph grant to build a facility at Crestview HS to update their labs and build a complete CTE building. Looking forward, they will expand the manufacturing program to Choctaw, Niceville and Crestview High Schools and bring the EMT program to a location. The Manufacturing program is getting middle school students certified and are working on high school credit for the certification. A CTC Advisory Committee is being formed. The fundamentals of manufacturing program is called iDesign, and incorporates 3D printing and design.

NWFSC – Dennis Sherwood commented that there will be three new programs, Natural Gas Utility, Unmanned Vehicle Operator and a Culinary program coming in the Fall semester. Triumph funding will be sought, and Advanced Manufacturing in the north portion of the County.

UWF – Jack Azzaretto said UWF continues to grow, the football team is currently 4-1. There was a recent job fair in the business school with 36 employers participating.

Dept. of Children and Families – Phyllis Gonzalez said that DCF is deploying all over the state to assist with food stamps and recovery. They are working from zero to employment on Autism, with the ratio of school aged children on the spectrum going from 1/66 to 1/44. A lot of the children are also in DJJ. Training for parents and teaching how to work with spectrum children is critical. They hope to have a new app for available services soon.

Okaloosa EDC – Nathan Sparks announced TeCMEN Industry Day was Aug. 29th with 300 attendees and 44 exhibitors. Oct 3 after the Gulf Power Symposium was a meeting with four site consultants providing a presentation for a mock project for evaluation for evaluation. Triumph will be accepting pre-applications by Nov 15th.

Walton Economic Development Association – Bill Imfeld said they are trying to woo a clinical medical facility from New Orleans LA. Oct 9th there was a public announcement about Project Veterans' Lodge at the intersection of I-10 and US 331, on 400 acres for training and services for 80. South of that will be 300 – 350 residential units for workforce affordable housing and north of that a dynamic corridor for commercial and industrial. A groundbreaking is expected in January 2018.

Walton County Board of County Commissioners – Bill Williams discussed 140 acres east of the Mossy Head Industrial Park for workforce housing. Habitat for Humanity is looking just east of that property. The County's focal point is to bring water & sewer up US 331 from the Bay to DeFuniak Spring. Funds from several sources for collaboration on projects are being strategized to maximize opportunities.

Executive Director's Report: Michele Burns thanked the Board for their time and participation and welcomed Teddy Stewart and LaVonne Vasquez. The One-Stop Operator designation was approved by both Okaloosa & Walton Boards of County Commissioners, it goes to CSF at their October meeting. MOUs with partners required by WIOA legislation are being signed, and an addendum for Infrastructure Costs will be added. Staff Development Day was moved to Nov 17 due to the hurricane. The annual Workforce Summit is Oct 22-24 and over a dozen staff will attend.

Kelly Jordan gave Program updates. State program monitoring will be Oct 30 – Nov 3, changed due to Hurricane Irma and 300 files will be pulled for review. Performance Funding Model measures were not negotiated this year. We were #1 as of Sept 30th, with retention measures still being done. For the Program Year ended June 30, 2017 \$11.5M are set aside by CSF for performance incentives. It will be \$1.5M this year. SNAP and UA participants earn extra points.

Chair Comments: Pam Tedesco thanked the Board for their attendance & moved to Roundtable comments.

Roundtable Comments:

- Bill Dillman thanked Michele for the seamless transition and empowering the staff to work with the Board.
- Art Lee-Drewes observed that the Veterans' Lodge project should mesh well with our Veterans, Military Spouse and Veterans' Spouse programs.
- April Branscome stated that the Crestview HS automotive program had lost their certification and the next two days there will be a visit to recertify.
- Bill Williams commented that the Sheriff's office has unique programs to address generational poverty and the opiate issue.

- Alan Baggett said BIA has a responsibility to the community as well as their members. There will be a meeting at the Emergency Management Center Oct 24th to facilitate planning for future events. The Home Show next year will add a products and services dimension called Hurricane Alley. There is a golf tournament at Blackstone this Friday for the scholarship endowment.
- Phyllis Gonzalez said they are working on homeless Vets and assisting people moving from poverty to self-sufficiency and have an 84% success rate. A speaker will be here Oct 16 & 17, contact her for registration information.
- Barbara Mitchell announced a two-minute video featuring American Elite Molding on Fox News Oct 26th.
- Felix Beukenkamp commented on inspection and review permits in Okaloosa vs. Walton counties.
- Jerry Miller welcomed new members and reminded them to file the required Financial Disclosure.

Adjournment: The meeting was adjourned at 9:45am.

The next Board meeting is scheduled for December 6, 2017