



**CareerSource Okaloosa Walton
Executive Committee November 6th 9:00 a.m.
419 Racetrack Rd NE, Ft Walton Beach**

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| I. | Call to Order | Juliet Milam |
| II. | Approval of Minutes
September 4, 2019 | Dr. David Miller |
| III. | Chair Update | Juliet Milam |
| | 1) Resignation of Chair BJ White | |
| IV. | Executive Director Update | Michele Burns |
| V. | Other Business | Juliet Milam |
| VI. | Closing Comments/Adjourn | Juliet Milam |

***CareerSource Okaloosa Walton Board Meeting * December 4th, 2019
Executive Committee * TBD
9:00 a.m. – 415 City Plaza***

Board Members are reminded that in accordance with State Board Policy and local By-Laws, Ex-Officio members may not offer motions, seconds, or vote. Ex-officio members are encouraged to participate freely in discussions. Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.