



**Board of Directors meeting**

409 Racetrack Rd., FWB or Virtual \* December 2, 2020 - 9:00 a.m.

*All Board Meetings are open to the Public and are electronically recorded*

- I. Call to Order.....Juliet Milam, Chair
- II. Approval of October 14, 2020 Board Meeting Minutes.....Scarlett Phaneuf
- III. Finance Committee.....Bill Dillman
- IV. Executive Committee.....Juliet Milam
- V. Business Competitiveness Committee.....Dr. Jack Azzaretto
- VI. Career & Youth Committee.....Juliet Milam
- VII. CSOW By-Laws.....Michele Burns
  - Action item – Approval of revision to the CSOW By-Laws
- VIII. CareerSource Okaloosa Walton Partner Updates
  - Education
  - Vocational Rehabilitation
  - Department of Children and Family Services
  - Okaloosa EDC/Walton EDA
  - Okaloosa/Walton – Boards of County Commissioners
  - Military
  - Chambers of Commerce
  - Tri-County Community Council
- IX. Program Updates.....Kelly Jordan
- X. Executive Director’s Report .....Michele Burns
- XI. Chair’s Comments.....Juliet Milam
- XII. Roundtable Board Members Updates/Public Comments.....Juliet Milam/ALL
- XIII. Adjournment.....Juliet Milam

**The next CareerSource Okaloosa Walton Board meeting:**

**February 3, 2021 at 9:00 a.m.**

Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.

**Financial Disclosure Notice:** All Board members are required to file appropriate financial disclosure form(s) within 30 days of appointment, within 60 days of resignation and annually by July 1<sup>st</sup>. Information is available at [www.ethics.state.fl.us](http://www.ethics.state.fl.us).