



**CareerSource Okaloosa Walton  
Executive Committee Feb 1, 2023 \* 9:00 a.m.**

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|------|--|---------------|
| I.   | Call to order                                | Scott Seay    |
| II.  | Approval of Minutes from Nov 2, 2022 meeting | Scott Seay    |
| III. | Other Business                               | Scott Seay    |
| IV.  | Executive Director Report                    | Michele Burns |
| V.   | Closing Comments/Adjourn                     | Scott Seay    |

**Board Members are reminded that in accordance with State Board Policy and local By-Laws, Ex-Officio members may not offer motions, seconds, or vote. Ex-officio members are encouraged to participate freely in discussions. Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.**