



**CareerSource Okaloosa Walton
Executive Committee Nov 2, 2022 * 9:00 a.m.**

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| I. | Call to order | Scott Seay |
| II. | Approval of Minutes from April 6, 2022 meeting | Scott Seay |
| III. | Other Business | Scott Seay |
| IV. | Executive Director Report | Michele Burns |
| V. | Closing Comments/Adjourn | Scott Seay |

Board Members are reminded that in accordance with State Board Policy and local By-Laws, Ex-Officio members may not offer motions, seconds, or vote. Ex-officio members are encouraged to participate freely in discussions. Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.