



CareerSource Okaloosa Walton
Executive Committee November 3, 2021 9:00 a.m.
Virtual meeting

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| I. Call to order | Juliet Milam |
| II. Approval of Minutes from May 5, 2021 meeting | Juliet Milam |
| III. Other Business | Juliet Milam |
| IV. Executive Director Report | Michele Burns |
| V. Closing Comments/Adjourn | Juliet Milam |

Board Members are reminded that in accordance with State Board Policy and local By-Laws, Ex-Officio members may not offer motions, seconds, or vote. Ex-officio members are encouraged to participate freely in discussions. Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.