



CareerSource Okaloosa Walton
Business Competitiveness Council
July 29, 2021 * 9:00 a.m.
Microsoft TEAMS

Michelle Crocker	Wyndy Crozier	Caralee Gibson
Nathan Sparks	Jon Williams	Al Smith
Bill Imfeld	Daniel Krug	Scarlett Phaneuf
Paul Johnson	Nicole Gislason	Scott Huerkamp
CSOW Staff: Kelly Jordan	Will Miles	Terry Cowan
Mikiko Tucker	Brad Balfanz	

Our newly appointed chair, Michelle Crocker called the meeting to order at 9:01 a.m.

The council reviewed the minutes from the meeting on May 27, 2021. Michelle requested a motion to approve the minutes. Nathan Sparks made the motion and seconded by Caralee Gibson; all in favor. The motion passed unanimously.

There was a total of 112 occupations on the 2021-2022 Demand Occupation List, compared to the 98 occupations on the 2020-2021 Demand Occupation List. There were 19 new occupations added to the 2021-2022 Demand Occupation List.

Will Miles provided the list of occupations that had been requested by Fortis to be added to the Eligible Training Provider List. The following occupations are being recommended to be added to the ETPL for 2021-2022.

- **31-9091 Dental Assistant**
- **31-9092 Medical Assistant**
- **49-9021 Heating, Air Conditioning & Refrigeration Mechanics and Installer**
- **29-2061 Licensed Practical and Licensed Vocational Nurses**
- **29-1141 Registered Nurses**
- **43-6013 Medical Secretaries and Administrative Assistants**

Will informed the council that the programs meet all the requirements to be added to the ETPL. And, Michelle Crocker presented Action Items which were reviewed and recommended by the CareerSource Leadership Team for presentation to the BCC approval.

Action Item 1: Approval of the new occupations (programs) submitted by Fortis to be included on the Eligible Training Provider List for PY 2021-22.

A motion by Bill Imfeld, seconded by Nathan Sparks to approve Fortis Institute ETPL as presented.

Executive Director at the UWF Haas Center and fellow member of the council, Nicole Gislason presented an overview of the workforce report on the “High Demand Occupations in Florida’s Eight Westernmost Counties.” Nicole provided insight on projected growth in the labor force between 2021 and 2026.