

*Contact Ed Ctr for CSP Counseling*



*Speak to Commander about CSP program interest*



*If CC indicates they will approve, you will begin your research*



*Research opportunities*



*If you are within 180 days of separation/retirement, apply for CSP program on AFVEC using info from the vetting checklist*



*Bring completed vetting checklist to education office to ensure company has met requirements*



*Fill out vetting checklist provided by education office with the company you have selected*



*Select an opportunity that matches your needs*



*Once complete, application is forwarded to ed ctr to concur*



*Application is then sent to CC for formal approval*



*CC appoints designated unit representative for CSP (this person monitors those out on CSP for accountability)*



*CC approves application*

# Contact Education Center for Career Skills Program (CSP) Counseling



**Eglin EC 850-882-8141**

**M-F 0900-1700**

**Saturday 1200-1600**

**Hurlburt Field 850-884-6724**

**M, Tue, & Thrs: 7am-4pm**

**Wed 8:30am-4pm**



# Speak to Commander / Chain of Command (CoC) about CSP Program Interest



# If Commander Indicated they will approve, you will begin your Research

Contact CareerSource Okaloosa Walton for assistance with connecting with a local business to sponsor your internship. Visit

[https://careersourceokaloosawalton.com/pages/DoD\\_SkillBridge](https://careersourceokaloosawalton.com/pages/DoD_SkillBridge) Complete CSOW intake form and email to [tcowan@careersourceow.com](mailto:tcowan@careersourceow.com).

# Select an opportunity that matched your needs



- Why do I want this training?
- What are the requirements for a career in this field?
- What are the career opportunities for this field?

**Fill out Vetting Checklist provided  
by the Education Office with the  
Company you have selected**



**Bring completed Vetting Checklist to  
Education Office to ensure company  
has met requirements**



**If you are within 180 days of  
separation/retirement apply for CSP  
program on AFVEC using info from the  
Vetting Checklist**





**Once complete, Forward your  
Application to the Education Center  
to Concur**

**MISSION COMPLETE**



**Application is then sent to CoC for  
Formal Approval**



**Applicants designated unit  
representative for CSP (this person  
monitors those out on CSP for  
accountability)**



# CoC Approves Application

