









## 2020-21 Employed Worker Training (EWT) Grant Application

### SECTION 4: WORKFORCE TRAINING NEEDS COST ANALYSIS

Complete the following budget in as much detail as possible:

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Budget Category	(B) Estimated Cost per Trainee	(C) # of Employees to be Trained	(D) Total Estimated Cost of Training
Tuition/Training/Course Cost	\$690.00	10	\$6,900.00
Training Instructor Costs/ Trainer's Wages			
Tuition, Textbooks, Training Materials, etc.	\$60.00	10	\$600.00
Training Equipment Purchase			
Travel, Food, Lodging			
Other Costs (describe in detail if you wish to propose that it be included in the award)			
**Trainee Wages (Including benefits) – Special Circumstances only* (Colum D= Avg. wage X # of trainees X # of training hours)	\$384.00		
<b>TOTAL</b>	<b>\$1,134.00</b>	<b>10</b>	<b>\$11,340.00</b>

Estimated Cost per Trainee (Colum "B"): Colum "D" divided by Colum "C".

**EWT award cannot fund training equipment purchase, wages, travel, food or lodging cost.**

**\*\*Trainee wages may be included as an in-kind contribution if training takes place during normal work hours.**

Does your company have adequate resources to support 50% of the total cost of this training?  Yes  No

Additional Comments:



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### SECTION 5: CERTIFICATION BY AUTHORIZED COMPANY REPRESENTATIVE

**NOTE: The individual signing the application below must have authority to enter into contracts on behalf of the applying company.**

As an authorized representative of the company listed above, I hereby certify that the information listed above and attached to this application is true and accurate. I am aware that any false information or intended omissions may subject me to civil or criminal penalties for filing of false public records and/or forfeiture of any training award approved through this program.

Signature:	Title: HR Director
Print Name: <i>Katalina Smith</i>	Date: 7/3/2020

Approved  Yes  No

**CareerSource Okaloosa Walton  
Executive Director**

**Date:**

**Submit via email to: [ashaffield@careersourceow.com](mailto:ashaffield@careersourceow.com)**

**OR mail to:**

**CareerSource Okaloosa Walton  
Employed Worker Training  
Attention: Anne Shaffield/ Business Services Coordinator  
409 Racetrack Rd. NE, Ft. Walton Beach, FL**

For Staff Use Only		Funding Source		
Customized Training		___ WIOA	___ TANF	___ Other
Employed Worker Training		___ WIOA	___ TANF	___ Other
Incumbent Worker Training		___ WIOA	___ TANF	___ Other
On-the-Job Training		___ WIOA	___ TANF	___ Other