|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **3**  **Employ Florida**  **Workshop**  **9:00-11:00** | **4**  Center Orientation  9:00  **\*GTF-Resume**  **Express**  11:30-12:30  WIOA Orientation  9:00 | **5**  Resume Workshop  **9:00-11:00** | **6** | 7  **Interview skills**  **Workshop**  **10:00-12:00** |
| 10  **Employ Florida**  **Workshop**  9:00-11:00 | 11  Center Orientation  9:00  \*GTF-Interview Express  11:30-12:30  WIOA Orientation  9:00  **\*Financial I.Q.**  10:00-11:00 | 12  Resume Workshop  **9:00-11:00** | 13 | 14  **Interview skills**  **Workshop**  **10:00-12:00** |
| 17    **Employ Florida**  **Workshop**  **9:00-11:00** | 18  Center Orientation  9:00  \* GTF-VET-WORKING  11:30-12:30  WIOA Orientation  **9:00** | 19  Resume Workshop  **9:00-11:00**    **\* Computer**  **Fundamentals**  **1:00-4:00** | 20 | 21  **Interview skills**  **Workshop**  **10:00-12:00** |
| 24    **Employ Florida**  **Workshop**  **9:00-11:00** | 25  Center Orientation  9:00  WIOA Orientation  **9:00**  **\*Financial I.Q.**  **10:00-11:00** | 26  Resume Workshop  **9:00-11:00**  **\*Life Skills Workshop**  **1:00-4:00** | 27 | 28  **Interview skills**  **Workshop**  **10:00-12:00** |
| 31  **Employ Florida**  **Workshop**  **9:00-11:00** | 1st Responder Recruitment & Community Day Event  Saturday OctobER 22ND 10:00 A.M. TO 2:00 P.M.  oLD sPANISH tRAIL  sTILLWELL bLVD, cRESTVIEW fl | | | |

**Description of Orientations and Workshops**

\*Attendance at any of the Workshops marked with an asterisk substitute for the five (5) work searches required by the Department of Economic Opportunity (Unemployment Compensation) for the week in which these activities were completed and documented in EFM\*

\*\*\*\*\***Each activity may only be used one time in lieu of job searches**\*\*\*\*\*\*

Claimants are still advised to make employer contacts during this period and continue to seek employment.

**Attendees more than 5 minutes late will not be permitted to interrupt the instruction and will have to reschedule workshops or orientations.**

**\*Interviewing Skills:** Provides information and tips on interviewing for employment

**\*Resume Preparation Workshop:** Provides information on the appropriate content and formatting of a resume

**\*Employflorida.com Workshop:** Customers will learn how to conduct a job search using the state job board system, apply for jobs, create a resume using the built-in resume application, access to labor market data for wage, job experience and education requirements for a specific occupation, information on training grant opportunities, learn how to access and use the online training courses, and set up a virtual recruiter.

\***Life Skills Workshop**: The workshop is designed to give you information about personal strengths and how to get things going in a positive direction. Learn some problem-solving techniques and give you information on how to receive services at Bridgeway Center. \*Registration Required

**\*Basic Computer Skills Workshop:** Customers will learn basic computer skills including use of the mouse, windows operating system, desktop files, internet basics, and saving and printing of documents

\*Registration Required

**\*Financial IQ Workshop:** Financial planner with Magnolia Wealth Strategy will hold workshops to assist customers w with financial budgeting, debt management, planning and savings advise. \*Registration Required

\***Operation: Get There Faster:** Resume Express, Interview Express, and Vet-Working workshops. For more information and to register for the workshops contact Mayra Reynoso at 850-461-7629 or email mreynoso@careersourceow.com \*Registration Required

**\*Military Spouse Networking Reception:** Join us for an intimate networking reception and connect with local military friendly employers and resources geared towards military spouses. Refreshments and light appetizers provided**.** \*Registration Required

**\*1st Responders Hiring Event in Crestview –** Career Source Okaloosa Walton in partnership with Crestview Chamber. **Saturday 10/22/2022 10:00-2:00** 1st Responder Okaloosa County and City Career Information.



