

Veteran (EV)/Eligible Person (EP) Professional Profile



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The information requested is intended for use solely in connection with efforts to give priority to persons with disabilities. The information is requested on a voluntary basis and will be kept confidential. Refusal to provide this information will not subject the participant to any adverse treatment and will be used only in accordance with the law.

To help us provide the best service to you, please complete this questionnaire to assist us in assessing your needs. As a military Veteran (or eligible spouse), you always have priority of service and will be offered the opportunity to meet one-on-one with an employment representative. Thank you for your service to our country.

Name: _____ Last 4 SSN: _____ Age _____ Female/Male Date: _____
Phone: (____) _____ Email: _____ Active Security Clearance
May we text you updates Yes No, if so, who is your carrier? _____

How did you hear about CareerSource Okaloosa Walton? _____

Are you registered with employflorida.com? Yes No

Are you looking for job, career change, training?

Do you have a resume? Yes No Do you need assistance with interview skills? Yes No

Are you here to inquire about services other than employment? Yes No

If so, please list: _____

Are you unemployed? Yes No if so, how long have you been unemployed? _____

How long were you in your last job? _____ How many jobs have you held in the last 10 years? _____

Currently receiving Reemployment Assistance Food Assistance SSDI SSI in Military Treatment Facility

What is your Career Goal? _____

Have you served in the Military? Yes No Military Service Dates: From ____/____/____ to ____/____/____

Branch of Service _____ Circle Discharge Type: HON, GD, OTHC, BCD, or DD

Are you a Transitioning Service Member (TSM)? Yes No, Are you a Veteran's Family Caregiver? Yes No

Are you being separated through a Service Reduction-in-Force? Yes No

Did you attend the Transition Assistance Program (TAP)? Yes No, If so, _____ (MM/YYYY)/ Copy DD2648?

Education Level: HS/GED Some College Degree: _____ Major: _____

Are you using your VA Education Benefit? Yes No Need More Info? 9/11GI Bill Voc. Rehab

Montgomery Other: _____

Are you on track to Graduate? Yes No Anticipated Date: _____ (MM/YYYY)

Do you have a service-connected disability (includes pending VA claim)? Yes No **Percentage** _____ %

Are you receiving or have you applied for VA disability compensation? Yes No

Enrolled in e-Benefits VA Healthcare

Do you have any concerns about any of the following categories?

Transportation Dependent Care Health Food Housing, Explain: _____

Do you have any concerns with the following economic factors? Credit/Financial Legal, Explain: _____

If looking for a job, please list specific job titles/ industry of interest _____

In what city would you like to secure FT employment? _____ Salary exp. \$ _____

Are you a tobacco user? Yes No Prefer not to disclose (**Staff:** If yes, complete Tobacco Referral Form)

Please check the cessation method you would prefer "FREE" assistance In-person Online help Telephone help

I consent to enroll in the Workforce State System, Employ Florida, to receive job referrals matching my skills? Yes No

Signature: _____

For Staff Use Only

Participant meets SBE VETERAN eligibility if “✓” any of the questions below:

- Incarceration:** Have you been released from incarceration OR Are you currently incarcerated?
Do you have any background concerns (i.e. Credit Issues/bankruptcy)? _____
- Homelessness:** Are you currently homeless or expected to be homeless in the next 14 days?
- Disability:** Do you have a Service-connected Disability? And if so, what is the percentage? _____ %
 Do you have a pending VA Claim?
- Unemployment:** Did you leave the military less than 36 months ago?
- Have you been unemployment for more than 27 weeks at any point in the last 12 months?
- Age:** Are you under 25 years of age?
- Education:** What is your highest education level? (Note: check if less than HS/GED) _____
- Financial: Do you have any concerns with your current financial situation?** _____
- Transitioning Service Member:** Are you transitioning out of the Military? Do you have the DD Form 2648?
- Eligible Spouse/Caregiver:** Are you the spouse/other family caregiver to a member of the Armed Forces who is wounded, ill/injured and receiving treatment in MTF’s or warrior transition units or 100% Service-connected disability rating?
- Vietnam-era Veteran:** Did you serve during Vietnam era? OR Were you in the Vietnam area? (PERIOD beginning on Feb. 28, 1961)
- Housing:** How many are in the household? _____ What has been the income for the last 6 months? _____

What was your Military Job Title? _____ Vocational Skills: _____

What do you consider to be your strengths? _____

FAMILY UNIT SIZE	POVERTY LEVEL
1	12,490
2	16,910
3	21,330
4	25,750
5	30,170
6	34,590
7	39,010
8	43,430
	For each additional person in a family above eight, add \$4,320 per person.

Employment Readiness: (Service Codes/ Case Notes):

- Complete Employ Florida (EF) and Wagner-Peyser (WP) participation. Upload resume for participant OR complete background wizard. **Activate virtual recruiter & permission to WP.**
- Enter **250 SBE** Vet Referred to DVOP or **251** Vet not Referred to DVOP
- 101 Orientation:** Provide a general overview/one-on-one orientation of CSOW services
- 189 Priority of Service:** Provide a 189 if an 089-service code hasn't been auto-generated yet
- 102 Assessment:** Conduct initial needs assessment to identify career interest, employment or training needs using the case note Template in EF
- Participant NEEDS REFERRAL TO DVOP for Intensive Case Management**
- Develop a basic employment plan using the needs assessment results and assist participants in achieving employment goals.
- 132 Objective Assessments:** Use assessments for career exploration or skill-based (Traitify, IBM Kenexa, or TORQ)
- Workshop Referrals:** Refer participant to applicable workshops and job fairs as needed
- 107 LMI:** Educate participant on industries and occupations that are fast growing, with the most jobs, high wage and high skill by providing Labor Market Information (LMI) obtained from

O*NET, EF or Career One-Stop. Data will support salary negotiation needs

- 115 Resume:** Assist with resume creation and provide professional review using CSOW standards
- 155 Interview Skills:** Assist with interview readiness to include setting up or conducting mock interviews
- Assist with job fair preparation (Elevator speech, etc.)
- ATLAS** – Scan completed Profile into ATLAS.

Employment Plan/Challenges: _____

Staff Member's Name: _____ **Date:** _____

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An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

