

**Training Provider
Continued Eligibility Application**
May 3, 2024



eligibletrainingproviders@careersourceow.com
109 8th Avenue Shalimar FL 32579
Ph: 850.651.2315 F: 850.651.3165



Deadline for submitting application no later than: 5/31/24

1. Thank you for renewing your Eligible Training Provider's (ETP) Continued Eligibility Application. As an approved training provider, your institution will continue to receive referrals from the CareerSource Okaloosa Walton's career centers located in Fort Walton Beach and DeFuniak Springs, Florida. All approved programs will be listed on the FloridaCommerce Statewide Eligible Training Providers List (ETPL) website at <https://www.employflorida.com/vosnet/Default.aspx>. Select <Education and Training> at the bottom of the page, then select <ETPL Approved Programs>.
2. Please complete all items in Parts IA and IB below. Next, complete Part II and Part III attached to this application and return all three documents using the e-mail address listed in the header of this letter. All programs submitted for approval must be linked to an occupation on the CareerSource Okaloosa Walton's Regional Demand Occupations List (RDOL) (Attached).
3. All Providers are required to submit outcome information to FETPIP as well as an annual Performance Report to CareerSource Okaloosa Walton and DEO. Performance reports are due by September 30th for the previous program year. A format for the report will be provided when due.
4. If you have any questions, please do not hesitate to let us know.

PART IA – Provider Demographics

Applicant's Institution: University of West Florida Date: 5/17/2024
 Location Address: 11000 University Parkway
 Contact Name: Stephania Bustamante Title: Coordinator
 Phone: 850-474-3082 Fax: 850-474-2134 Email: sbustamante@uwf.edu

PART IB – Provider Authorization and Accessibility Statements

1. Is your training institution licensed, certified or otherwise authorized under Florida law to provide **training** or **apprenticeship** programs? YES X NO _____ (If yes, verification must be returned with the application)
2. Describe how your institution will ensure access to training programs throughout the State and your service areas, including rural areas; and using technology (If applicable).

Comments:
 UWF Continuing Education offers a wide range of both fully and mostly online career training programs which can be accessed online at any time from anywhere.

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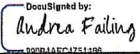
- 3. Describe how your institution's training programs will serve employed individuals or individuals with barriers to employment.

Comments:
Our accelerated fully online and hybrid format course offerings are designed with the career-minded, working adult in mind. Our programs are tailored to fit into student's busy schedules required by work and personal life.

- 4. Does your institution provide reasonable accommodations for access to individuals with disabilities, limited English proficiency, and other barriers?

Comments:
Student Accessibility Resources (SAR) is committed to the inclusion of individuals with disabilities within the UWF community as mandated by the Americans with Disabilities Act and its amendments.

Authorized Representative Signature

By: 
Name: Andrea Failing
Title: Director of Program Management and Operations
Date: 05/20/2024

Attachments (To be returned with the application)

- 1. Request To Add Occupations to The Regional Demand Occupations List
- 2. PART II of Application - ETPL Programs Classifications Form
- 3. PART III of Application – ETPL Programs and Performance Outcomes Form
- 4. Institution's Accreditation/license/Authorization under Florida law (Attached): Yes No
- 5. Apprenticeship Approval/Authorization Attached: Yes No N/A

This project is supported by the Employment and Training Administration of the U.S. Department of Labor as part of awards totaling \$599,972 with 0% financing from non-governmental sources.

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

PART II of APPLICATION - ETPL PROGRAMS AND CLASSIFICATIONS

DATE: 5/17/20204

PROGRAM YEAR: 2024-2025

SECTION I - PROVIDER INFORMATION

INSTITUTION: University of West Florida

LOCATION: 11000 University Parkway, Pensacola, FL 32514

SECTION II - PROGRAM INFORMATION

CareerSource Okaloosa Walton



| SOC Code | Occupational Title* | CIP | Developed With Business/Industry Yes - Enter Name) (If | Program Title | Post-Secondary Credential | Identify industry-recognized credential earned by completers | Can credential be stacked with other credentials for a career ladder | Class Size | Information on cost of attendance, including tuition, test and lab fees, books, uniforms and supplies |
|----------|---|--------|--|--|--|---|--|------------|--|
| 319092 | Medical Assistants | 510801 | N/A | Certified Clinical Medical Assistant (CCMA) | Certified Clinical Medical Assistant (CCMA) | Certified Clinical Medical Assistant through National Healthcareer Association (NHA), Phlebotomy & EKG Training | Yes | 15 | Tuition: \$4,065.12 Books: \$212.47 Lab Fees: \$ Uniforms: \$22.41 Supplies: \$ |
| 292072 | Medical Records Specialists | 510714 | N/A | Medical Billing and Coding Specialist Certification | Certified Billing and Coding Specialist (CBCS) through NHA | Certified Billing and Coding Specialist (CBCS) through National Healthcareer Association (NHA) | Yes | 20 | Tuition: \$3,641.65 Books: \$541.35 Lab Fees: \$117.00 Uniforms: \$ Supplies: \$ |
| 436013 | Medical Secretaries and Administrative Assistants | 510716 | N/A | Certified Medical Administrative Assistant (CMAA) | Certified Medical Administrative Assistant (CMAA) through NHA | Certified Medical Administrative Assistant (CMAA) through National Healthcareer Association (NHA) | Yes | 20 | Tuition: \$4,100 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$ |
| 292072 | Medical Records Specialists | 510707 | N/A | Certified Electronic Health Records Specialist (CEHRS) | Certified Electronic Health Records Specialist (CEHRS) through NHA | Certified Electronic Health Records Specialist (CEHRS) through National Healthcareer Association (NHA) | Yes | 20 | Tuition: \$3987.53 Books: \$212.47 Lab Fees: \$ Uniforms: \$ Supplies: \$ |
| 172141 | Mechanical Engineers | 141901 | N/A | Certified Solidworks Professional Exam | Certified SOLIDWORKS Professional (CSWP) Exam and Certified SOLIDWORKS Associate (CSWA) through SOLIDWORKS | Certified SOLIDWORKS Professional (CSWP) Exam and Certified SOLIDWORKS Associate (CSWA) through SOLIDWORKS | Yes | 100 | Tuition: \$480 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$ Exam: \$99 for CSWP; \$198 for CSWA |

| | | | | | | | | | |
|--|--|--------|-----|---|--|--|-----|-----|--|
| 172141 | Mechanical Engineers | 141901 | N/A | NCEES Fundamentals of Engineering - Mechanical Exam Prep | Fundamentals of Engineering (FE) through NCEES | Fundamentals of Engineering (FE) through National Council of Examiners for Engineering and Surveying (NCEES) | Yes | 100 | Tuition: \$480 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$ Exam: \$225 |
| 172071 | Electrical Engineers | 141001 | N/A | NCEES Fundamentals of Engineering - Electrical and Computer Exam Prep | Fundamentals of Engineering (FE) through NCEES | Fundamentals of Engineering (FE) through National Council of Examiners for Engineering and Surveying (NCEES) | Yes | 100 | Tuition: \$480 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$ Exam: \$225 |
| 151231, 151211, 151232, 151212, 113021 | Computer Network Support Specialists, Computer Systems Analysts, Computer User Support Specialists, Information Security Analysts, Computer and Information Systems Managers | 110201 | N/A | CompTIA Network+ Certification | CompTIA Network+ Certification | CompTIA Network+ | Yes | 20 | Tuition: \$2,999 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$500 (optional additional fee for computer) |
| 151231, 151211, 151232, 151212, 113021 | Computer Network Support Specialists, Computer Systems Analysts, Computer User Support Specialists, Information Security Analysts, Computer and Information Systems Managers | 110201 | N/A | CompTIA A+ Certification | CompTIA A+ Certification | CompTIA A+ | Yes | 20 | Tuition: \$2,999 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$500 (optional additional fee for computer) |
| 151231, 151211, 151232, 151212, 113021 | Computer Network Support Specialists, Computer Systems Analysts, Computer User Support Specialists, Information Security Analysts, Computer and Information Systems Managers | 111003 | N/A | CompTIA Security+ Certification | CompTIA Security+ Certification | CompTIA Security+ | Yes | 20 | Tuition: \$2,999 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$500 (optional additional fee for computer) |

SECTION III - PREREQUISITES (Skills and Knowleges)

*******Please provide a link to a detailed description of each training services program requested above in Part II of the your applicaion.**

**LINK: <https://uwf.edu/continuinged/programs/career-training/>
<https://uwf.edu/continuinged/programs/career-training/clinical-medical-assistant/>**

<https://uwf.edu/continuinged/programs/career-training/medical-billing-and-coding/>
<https://uwf.edu/continuinged/programs/career-training/medical-administrative-assistant/>
<https://uwf.edu/continuinged/programs/career-training/electronic-health-records-specialist/>
<https://uwf.edu/continuinged/programs/career-training/institute-for-analytics--industry-advancement-courses/>
<https://uwf.edu/continuinged/programs/career-training/institute-for-analytics--industry-advancement-courses/>
<https://uwf.edu/continuinged/programs/career-training/institute-for-analytics--industry-advancement-courses/>
<https://uwf.edu/continuinged/programs/career-training/comptia-network-certification/>
<https://uwf.edu/continuinged/programs/career-training/comptia-a-certification/>
<https://uwf.edu/continuinged/programs/career-training/comptia-security-certification/>

SECTION IV - PREREQUISITES (Skills and Knowlege)

*****Provide a link to a description of the prerequisites or skills and knowledge required prior to commencement of training for each program.

LINK: <https://uwf.edu/continuinged/programs/career-training/>

PART III of APPLICATION - ETPL PROGRAMS - PERFORMANCE AND OUTCOMES

DATE: 5/17/2024


PROGRAM YEAR: 2022-2023

SECTION I - PROVIDER INFORMATION

INSTITUTION: University of West Florida

LOCATION: 11000 University Parkway, Pensacola, FL 32514

SECTION II - PROGRAM OUTCOMES (Enrollments/Credentials/Employment Outcomes)

|  | | Total number of students enrolled in program | Total workforce-sponsored students enrolled in Program | Total number of students completing program | Total workforce-sponsored students completing program | Total number of students awarded an industry recognized or other postsecondary credential | Total workforce-sponsored students awarded an industry recognized or other postsecondary credential | Total number of persons employed after program completion | Total number of workforce-sponsored students employed after program completion |
|---|---|--|--|---|---|---|---|---|--|
| SOC Code | Program Title | | | | | | | | |
| 319092 | Certified Clinical Medical Assistant (CCMA) | 49 | 33 | 46 | 30 | 39 | 7 | Not reported by student | Not reported by student |
| 292072 | Medical Billing and Coding Specialist Certification (CBCS) | 24 | 13 | 21 | 12 | 13 | 6 | Not reported by student | Not reported by student |
| 436013 | Certified Medical Administrative Assistant (CMAA) | 1 | 0 | 1 | 0 | 1 | 0 | Not reported by student | Not reported by student |
| 292072 | Certified Electronic Health Records Specialist (CEHRS) | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A |
| 172141 | Certified Solidworks Professional Exam | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A |
| 172141 | NCESS Fundamentals of Engineering - Mechanical Exam Prep | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A |
| 172071 | NCEES Fundamentals of Engineering - Electrical and Computer Exam Prep | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A |

| | | | | | | | | | |
|--|------------------------------------|---|---|---|---|---|---|-----|-----|
| 151231, 151211, 151232, 151212, 113021 | CompTIA Network+ Certification | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A |
| 151231, 151211, 151232, 151212, 113021 | CompTIA A+ Certification | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A |
| 151231, 151211, 151232, 151212, 113021 | CompTIA Security+ Certification | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A |
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