

Agenda Item Details

Meeting	Oct 03, 2023 - TUESDAY, OCTOBER 3, 2023, REGULAR MEETING - 5:00 PM - TIVOLI COMPLEX/BOARD ROOM
Category	3. ACTION AGENDA
Subject	3.01 Approval of Career Source and ECTC Infrastructure Agreement (W. Crozier)
Access	Public
Type	Action
Preferred Date	Oct 03, 2023
Absolute Date	Oct 03, 2023
Fiscal Impact	Yes
Dollar Amount	1,321.00
Budgeted	Yes
Budget Source	CAPE Funds
Recommended Action	Approve

APPROVED BY
OCT - 3 2023
WALTON COUNTY SCHOOL BOARD

Public Content

[IFA Agreement with Career Source.pdf \(298 KB\)](#)

Administrative Content

Executive Content

RECEIVED SEP 14 2023

MOU IFA – CareerSource Okaloosa Walton and Emerald Coast Technical College

Signature page for the One-Stop Operating Budget (**Appendix A**) and the Infrastructure Funding Agreement (**Appendix B**) to the Workforce Innovation and Opportunity Act (WIOA) Memoranda of Understanding (MOU), dated August 24, 2021, between **CareerSource Okaloosa Walton (CSOW)**, also referred to as **CSOW**; and the **Emerald Coast Technical College (ECTC)**, also referred to as **The Partner**.

I. TERM FOR INFRASTRUCTURE COSTS

The Term for this Infrastructure Funding Agreement shall commence on July 1, 2023, through June 30, 2024. The Term for subsequent Infrastructure Funding Agreements shall commence on the first day of the Program/Fiscal Year (Currently) July 1 through the last day of the Program/Fiscal Year (Currently) June 30. A new Infrastructure Funding Agreement will be developed for each subsequent Program/Fiscal Year.

II. AGREEMENT/PAYMENTS

The Partners agree to the infrastructure costs outlined in **Appendix B**, and to the Term for this Infrastructure Funding Agreement. Payments may be made monthly, quarterly, or annually at the beginning of each agreed-upon period as invoiced by CSOW.

III. SIGNATURES

IN WITNESS WHEREOF, the Partner and CSOW have caused this Infrastructure Funding Agreement to be duly executed as of the date set forth below.

APPROVED BY:
CareerSource Okaloosa/Walton
By: Scott Seay
Name: Scott Seay
Title: Chair, Board of Directors
Date: 09/07/2023

APPROVED BY PARTNER:
Emerald Coast Technical College
By: Wendy Crozier
Name: Wendy Crozier
Title: Principal/Director
Date: 10/4/23

APPROVED BY:
Walton County School Board
By: Tammy Smith
Name: Tammy Smith
Title: Chairperson of the Board
Date: 10/3/2023

APPROVED BY

OCT - 3 2023

WALTON COUNTY SCHOOL BOARD

MOU_IFA – CareerSource Okaloosa Walton and Emerald Coast Technical College

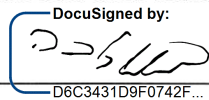
Signature page for the One-Stop Operating Budget (**Appendix A**) and the Infrastructure Funding Agreement (**Appendix B**) to the Workforce Innovation and Opportunity Act (WIOA) Memoranda of Understanding (MOU), dated August 24, 2021, between **CareerSource Okaloosa Walton (CSOW)**, also referred to as **CSOW**; and the **Emerald Coast Technical College (ECTC)**, also referred to as **The Partner**.

Continued from Page 1

APPROVED BY:

Chief Elected Official for Okaloosa and Walton Counties

By:

DocuSigned by:

D6C3431D9F0742F...

Name:

Daniel "Danny" Glidewell

Title:

Chairman, Walton County Board of County Commissioners

Date:

11/14/2023

Attachments

Appendix A - One-Stop Operating Budget

Appendix B - Infrastructure Funding Agreement

citrix | RightSignature

SIGNATURE CERTIFICATE



TRANSACTION DETAILS

Reference Number
64873B66-05E1-4362-8EB2-C5AB4083BC86

Transaction Type
Signature Request

Sent At
09/07/2023 09:54 CDT

Executed At
09/07/2023 10:27 CDT

Identity Method
email

Distribution Method
email

Signed Checksum
dca01a451a663e852c0a657813c6cb77b6cf183b0b4bc57b7478689291e3d

Signer Sequencing
Disabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
ECTC

Filename
ECTC.pdf

Pages
2 pages

Content Type
application/pdf

File Size
112 KB

Original Checksum
5259942bc47b41e3c3275551714ed77cd1bb584a6561275cd20ba580e

SIGNERS

SIGNER

Name
Scott Seay

Email
sseay@chalco.com

Components
2

E-SIGNATURE

Status
signed

Multi-factor Digital Fingerprint Checksum
e093831cd05e0d32eaa8dc93d3559735b697d644f3b632m27502813e4

IP Address
192.82.48.10

Device
Chrome via Windows

Typed Signature
Scott Seay

Signature Reference ID
F0E73968

EVENTS

Viewed At
09/07/2023 10:25 CDT

Identity Authenticated At
09/07/2023 10:27 CDT

Signed At
09/07/2023 10:27 CDT

AUDITS

TIMESTAMP

09/07/2023 09:54 CDT

09/07/2023 09:54 CDT

09/07/2023 10:25 CDT

09/07/2023 10:27 CDT

09/07/2023 10:27 CDT

AUDIT

Sus Bernsen (sbernsen@careersourceow.com) created document 'ECTC.pdf' on Microsoft Edge via Windows from 68.99.56.10.

Scott Seay (sseay@chalco.com) was emailed a link to sign.

Scott Seay (sseay@chalco.com) viewed the document on Chrome via Windows from 192.82.48.10.

Scott Seay (sseay@chalco.com) authenticated via email on Chrome via Windows from 192.82.48.10.

Scott Seay (sseay@chalco.com) signed the document on Chrome via Windows from 192.82.48.10.

Partners Annualized
2022-2021

Partners Annualized
2022-2021

Full Center Usage One Stop FTE % In Total FTE	Technology Usage Access Only		NWTLS	OTC	FCTC	1110b Blind	Tri County	VR 1.00 3%	SIP 1.00 1%	WIDA 6 17%	WTP 2 6%	Wagner Peyser 4 11%	Veteran's 13 36%	RESEA 2 6%	SNAP 1 3%	OTHER 6 17%	Total 36.00 1.00
	5/10/2021	5/10/2021															
Lease	\$14,374							\$5,054	\$399	\$2,396	\$10,098	\$20,217	\$5,704	\$10,105	\$5,054	\$3,376	\$181,549
Labatory Property Owner Insurance	\$24,798							\$399	\$399	\$2,396	\$799	\$1,497	\$5,104	\$799	\$399	\$2,396	\$14,374
IT Consulting Contract	\$6,827		\$652	\$652	\$652	\$652	\$652	\$600	\$600	\$474	\$1,278	\$2,253	\$3,955	\$1,278	\$689	\$2,135	\$24,798
IT Technician Portion of Salaries and Benefits, IP's	\$10,724		\$180	\$180	\$180	\$180	\$180	\$150	\$150	\$1,100	\$3,799	\$3,799	\$2,465	\$3,799	\$1,000	\$1,138	\$6,827
Utilities	\$32,246							\$299	\$299	\$1,799	\$1,979	\$1,029	\$3,829	\$5,000	\$299	\$1,296	\$10,724
Facilities Maintenance	\$366							\$100	\$100	\$666	\$1,414	\$49	\$310	\$29	\$77	\$1,541	\$32,246
Equipment Leasing & Maintenance	\$9,100							\$251	\$251	\$1,317	\$398	\$1,011	\$1,290	\$505	\$251	\$1,317	\$9,100
Supplies	\$7,932							\$211	\$211	\$1,325	\$442	\$584	\$2,872	\$442	\$221	\$1,325	\$7,932
Atlas Computer Technology	\$18,588		\$189	\$189	\$189	\$189	\$189	\$316	\$316	\$653	\$1,013	\$2,005	\$6,212	\$1,013	\$516	\$3,096	\$18,588
Total Infrastructure Costs	\$101,971	\$56,213	\$1,231	\$1,231	\$1,231	\$1,231	\$1,231	\$6,388	\$8,388	\$14,723	\$16,276	\$33,452	\$109,045	\$16,276	\$8,388	\$30,328	\$301,971
Partners Value					\$0	\$0	\$0		\$1,974	\$5,295	\$16,276	\$33,452	\$109,045	\$16,276	\$8,388	\$30,328	\$52,945
Part Share								\$5,385	\$4,416	\$49,918	\$16,276	\$33,452	\$109,045	\$16,276	\$8,388	\$30,328	\$301,971

Infrastructure Costs and Additional OS Expense Annualized (Appendix B)

2023 2024 based on 2022 2023

Infrastructure Expense

	Full Center Usage	Technology Usage Access Only
Lease	\$181,950	
Liability/Property/Other Insurance	\$14,374	
IT Consulting Contract	\$24,798	\$24,798
IT Technician 10% of Salaries and Benefits	\$6,827	\$6,827
Telephone	\$10,774	
Utilities	\$27,248	
Facilities Maintenance	\$360	
Equipment Leasing & Maintenance	\$9,100	
Supplies	\$7,992	
Atlas Complete Technology	\$18,588	\$18,588
Total Infrastructure Costs	\$301,971	\$59,213

FTE in FVR One-Stop Cost per FTE 38 7,947 1,321

MOU's	Fair Share	Exchange Value	Balance to CSOW
Vo Rehab with 1 FTE in OS	\$7,947	\$0	\$7,947
SEP with 1 FTE in OS	\$7,947	\$3,974	\$3,974
Access Fee	Exchange Value	Balance to CSOW	
HWFLSC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,321	\$0	\$1,321
OTC-(Perkins)-No FTE in OS TECH ONLY	\$1,321	\$0	\$1,321
ECTC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,321	\$0	\$1,321
FI Division of Blind Services-No FTE in OS TECH ONLY	\$1,321	\$0	\$1,321
Community Services Block Grant (Trl County)-No FTE in OS TECH ONLY	\$1,321	\$1,321	\$0
Community Services Block Grant (Trl County)-Services provided to CSOW One-Stop Delivery System customers equal to or greater than the Access Fee of \$1,321.			
		\$5,295	\$17,205

APPROVED BY

OCT - 3 - 2023

WALTON COUNTY SCHOOL BOARD