

Signature page for the One-Stop Operating Budget (**Appendix A**) and the Infrastructure Funding Agreement (**Appendix B**) to the Workforce Innovation and Opportunity Act (WIOA) Memoranda of Understanding (MOU) dated July 20, 2021, between **CareerSource Okaloosa Walton (CSOW)**, also referred to as **CSOW**; and the **Okaloosa Technical College (OTC)**, also referred to as **The Partner**.

**I. TERM FOR INFRASTRUCTURE COSTS**


The Term for this Infrastructure Funding Agreement shall commence on July 1, 2023, through June 30, 2024. The Term for subsequent Infrastructure Funding Agreements shall commence on the first day of the Program/Fiscal Year (Currently) July 1 through the last day of the Program/Fiscal Year (Currently) June 30. A new Infrastructure Funding Agreement will be developed for each subsequent Program/Fiscal Year.

**II. AGREEMENT/PAYMENTS**

The Partners agree to the infrastructure costs outlined in **Appendix B**, and to the Term for this Infrastructure Funding Agreement. Payments may be made monthly, quarterly, or annually at the beginning of each agreed-upon period as invoiced by CSOW.

**III. SIGNATURES**

**IN WITNESS WHEREOF**, the Partner and CSOW have caused this Infrastructure Funding Agreement to be duly executed as of the date set forth below.

	<b>APPROVED BY:</b>		<b>APPROVED BY PARTNER:</b>
	CareerSource Okaloosa/Walton		Okaloosa Technical College
By:	<u>Scott Seay</u>	By:	<u></u>
Name:	<u>Scott Seay</u>	Name:	<u>Jon Williams</u>
Title:	<u>Chair, Board of Directors</u>	Title:	<u>Director</u>
Date:	<u>10/11/2023</u>	Date:	<u>1-9-24</u>

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**APPROVED BY:**

**Chief Elected Official for Okaloosa and Walton Counties**

**By:**  \_\_\_\_\_

**Name:** Paul Mixon \_\_\_\_\_

**Title:** Chairman, Okaloosa County Commission \_\_\_\_\_

JAN 16 2024

**Date:** \_\_\_\_\_

Attachments

- Appendix A** - One-Stop Operating Budget
- Appendix B** - Infrastructure Funding Agreement



## Infrastructure Costs and Additional OS Expense Annualized (Appendix B)

2023 2024 based on 2022 2023

Ft. Walton One Stop      Technology Usage  
Full Center Usage      Access Only

Infrastructure Expense		
Lease	\$181,950	
Liability/Property/Other Insurance	\$14,374	
IT Consulting Contract	\$24,798	\$24,798
IT Technician 10% of Salaries and Benefits	\$6,827	\$6,827
Telephone	\$10,774	
Utilities	\$27,248	
Facilities Maintenance	\$360	
Equipment Leasing & Maintenance	\$9,100	
Supplies	\$7,952	
Atlas Complete Technology	\$18,588	\$18,588
<b>Total Infrastructure Costs</b>	<b>\$301,971</b>	<b>\$50,213</b>

# FTE in FWB One Stop  
Cost per FTE

38  
7,947      1,321

	Fair Share		Exchange Value		Balance to CSOW	
Voc Rehab with 1 FTE in OS	\$7,947		\$7,947	\$0	\$7,947	
SEP with 1 FTE in OS			\$7,947	\$3,974		\$3,974
<b>MOU's</b>						
	Access Fee		Exchange Value		Balance to CSOW	
NWFLSC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,321		\$1,321	\$0	\$1,321	
OTC-(Perkins)-No FTE in OS TECH ONLY	\$1,321		\$1,321	\$0	\$1,321	
ECTC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,321		\$1,321	\$0	\$1,321	
FI Division of Blind Services-No FTE in OS TECH ONLY	\$1,321		\$1,321	\$0	\$1,321	
Community Services Block Grant (Tri County)-No FTE in OS TECH ONLY	\$1,321		\$1,321	\$1,321		\$0
Community Services Block Grant (Tri County)-Services provided to CSOW One-Stop Delivery System customers equal to or greater than the Access Fee of \$1,321.						
				\$5,295		\$17,205

## SIGNATURE CERTIFICATE



**REFERENCE NUMBER**  
30ED883F-FB34-463B-900B-54FEE0780527

### TRANSACTION DETAILS

**Reference Number**  
30ED883F-FB34-463B-900B-54FEE0780527

**Transaction Type**  
Signature Request

**Sent At**  
10/11/2023 14:10 CDT

**Executed At**  
10/11/2023 14:17 CDT

**Identity Method**  
email

**Distribution Method**  
email

**Signed Checksum**  
04059f0421012cb5a52d8afe3f61d0c71c3a07e97e525ba9a005118a18bb7bed

**Signer Sequencing**  
Disabled

**Document Passcode**  
Disabled

### DOCUMENT DETAILS

**Document Name**  
OTC v2

**Filename**  
OTC\_v2.pdf

**Pages**  
2 pages

**Content Type**  
application/pdf

**File Size**  
138 KB

**Original Checksum**  
2feac722bdc5feff22b2c37988ba6986f9647823fa29d33b2576ae059870b19c

## SIGNERS

### SIGNER

**Name**  
Scott Seay

**Email**  
sseay@chelco.com

**Components**  
2

### E-SIGNATURE

**Status**  
signed

**Multi-factor Digital Fingerprint Checksum**  
508fd4f381ffe3851eeb3cc082bce4522713c3eba779a1d8bb9d0c9496126959

**IP Address**  
192.82.48.10

**Device**  
Chrome via Windows

**Typed Signature**  
*Scott Seay*

**Signature Reference ID**  
3CC650C8

### EVENTS

**Viewed At**  
10/11/2023 14:16 CDT

**Identity Authenticated At**  
10/11/2023 14:17 CDT

**Signed At**  
10/11/2023 14:17 CDT

## AUDITS

### TIMESTAMP

10/11/2023 14:10 CDT

10/11/2023 14:10 CDT

10/11/2023 14:16 CDT

10/11/2023 14:17 CDT

10/11/2023 14:17 CDT

### AUDIT

Sue Berntsen (sberntsen@careersourceow.com) created document 'OTC\_v2.pdf' on Microsoft Edge via Windows from 68.99.56.10.

Scott Seay (sseay@chelco.com) was emailed a link to sign.

Scott Seay (sseay@chelco.com) viewed the document on Chrome via Windows from 192.82.48.10.

Scott Seay (sseay@chelco.com) authenticated via email on Chrome via Windows from 192.82.48.10.

Scott Seay (sseay@chelco.com) signed the document on Chrome via Windows from 192.82.48.10.