



A proud partner of the American Job Center network

**Board of Directors Meeting**  
**December 4, 2024 - 9:00 a.m.**  
*All Board Meetings are open to the Public and are electronically recorded*

- I. Call to Order.....Michelle Crocker, Chair
- II. Approval of Sept 4, 2024 minutes.....Pam Tedesco, Secretary
- III. Approval of the 2025 Holiday schedule.....Michele Burns
- IV. Florida Commerce Performance Presentation.....Florida Commerce
- V. Finance Committee.....Bob Bennett
  - Budget Modification #2
  - Financials as of 10/31//24
  - Discretionary Funds report
- VI. Other Business.....Michele Burns
- VII. Education and Industry Consortium .....Kelly Jordan
- VIII. Executive Director’s Report .....Michele Burns
- IX. CareerSource Okaloosa Walton Partner Updates
  - Education
  - Vocational Rehabilitation
  - Okaloosa EDC/Walton EDA
  - Okaloosa & Walton Boards of County Commissioners
  - Military
  - Tri-County Community Council
- X. Chair’s Comments.....Michelle Crocker
- XI. Roundtable Board Members Updates/Public Comments.....Michelle Crocker/All
- XII. Adjournment.....Michelle Crocker

**The next CareerSource Okaloosa Walton Board meeting: March 5, 2025 at 9:00 a.m.**

Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.

**Financial Disclosure Notice:** All Board members are required to file appropriate financial disclosure form(s) within 30 days of appointment, within 60 days of resignation and annually by July 1<sup>st</sup>. Information is available at [Home - Ethics](#).