

MOU\_IFA – CareerSource Okaloosa Walton and The National Caucus and Center on Black Aging, Inc.

The signature page for the One-Stop Operating Budget (**Appendix A**) and the Infrastructure Funding Agreement (**Appendix B**) to the Workforce Innovation and Opportunity Act (WIOA) Memoranda of Understanding (MOU) dated April 16, 2024, between **CareerSource Okaloosa Walton (CSOW)**, also referred to as **CSOW**; and **The National Caucus and Center on Black Aging, Inc.**, also referred to as **The Partner**.

I. TERM FOR INFRASTRUCTURE COSTS

The Term for this Infrastructure Funding Agreement shall commence on July 1, 2024, through June 30, 2025. The Term for subsequent Infrastructure Funding Agreements shall begin on the first day of the Program/Fiscal Year (Currently) July 1 through the last day of the Program/Fiscal Year (Currently) June 30. A new Infrastructure Funding Agreement will be developed for each subsequent Program/Fiscal Year.

II. AGREEMENT/PAYMENTS

The Partner agrees to the infrastructure costs outlined in **Appendix B** and to the Terms of this Infrastructure Funding Agreement. As invoiced by CSOW, payments may be made monthly, quarterly, or annually at the beginning of each agreed-upon period.

III. SIGNATURES

IN WITNESS WHEREOF, the Partner and CSOW have caused this Infrastructure Funding Agreement to be duly executed as of the date set forth below.

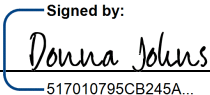
<b>APPROVED BY:</b>	<b>APPROVED BY PARTNER:</b>
CareerSource Okaloosa/Walton	The National Caucus and Center on Black Aging, Inc.
By: <u>Michelle Crocker</u>	By: <u>Jasmine Hudson</u>
Name: <u>Michelle Crocker</u>	Name: <u>Jasmine Hudson</u>
Title: <u>Chair, Board of Directors</u>	Title: <u>Florida Program Coordinator</u>
Date: <u>10/21/2024</u>	Date: <u>02/12/2025</u>

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Continued from Page 1

**APPROVED BY:**  
**Chief Elected Official for Okaloosa and Walton Counties**

**By:**   
Signed by:  
517010795CB245A...

**Name:** Donna Johns

**Title:** Chairwoman of the Walton County Board of County Commissioners

**Date:** 3/17/2025

Attachments

- Appendix A** - One-Stop Operating Budget
- Appendix B** - Infrastructure Funding Agreement

Partners  
Annualized  
2023 2024

Appendix A

Infrastructure Expense

Lease	
Liability/Property/Other Insurance	
IT Consulting Contract	
IT Technician Portion of Salaries and Benefits 10%	
Telephone	
Utilities	
Facilities Maintenance	
Equipment Leasing & Maintenance	
Supplies	
Atlas Complete Technology	

Total Infrastructure Costs  
Exchange Value

Fair Share

One-Stop Operating Budget with All Partners  
Annualized  
Ft. Walton One Stop

Full Center Usage One Stop FTE % to Total FTE	Technology Usage Access Only	NWFLSC	OTC	ECTC	F1 Div Blind	Tri County
		\$689	\$689	\$689	\$689	\$689
		\$219	\$219	\$219	\$219	\$219
		\$516	\$516	\$516	\$516	\$516
		\$1,424	\$1,424	\$1,424	\$1,424 \$0	\$1,424 -\$1,424
		\$1,424	\$1,424	\$1,424	\$1,424	\$0

VR	SEP	WIOA	WT	Wagner Peyser	Veteran's	RESEA	SNAP	OTHER	Total
1 3%	1 3%	6 17%	1 3%	3 8%	11 31%	2 6%	1 3%	10 28%	36.00 1.00
\$5,107	\$5,107	\$30,640	\$5,107	\$15,320	\$56,173	\$10,213	\$5,107	\$51,067	\$183,840
\$520	\$520	\$3,122	\$520	\$1,561	\$5,723	\$1,041	\$520	\$5,203	\$18,729
\$689	\$689	\$689	\$689	\$2,066	\$7,577	\$1,378	\$689	\$6,888	\$24,798
\$219	\$219	\$219	\$219	\$657	\$2,407	\$438	\$219	\$2,188	\$7,878
\$375	\$375	\$2,249	\$375	\$1,125	\$4,124	\$750	\$375	\$3,749	\$13,496
\$698	\$698	\$4,187	\$698	\$2,094	\$7,677	\$1,396	\$698	\$6,979	\$25,125
\$20	\$20	\$123	\$20	\$61	\$225	\$41	\$20	\$205	\$738
\$265	\$265	\$1,589	\$265	\$795	\$2,913	\$530	\$265	\$2,649	\$9,535
\$284	\$284	\$1,705	\$284	\$852	\$3,125	\$568	\$284	\$2,841	\$10,229
\$516	\$516	\$516	\$516	\$1,549	\$5,680	\$1,033	\$516	\$5,163	\$18,588
\$8,693	\$8,693 -\$4,347	\$45,039	\$8,693	\$26,080	\$95,625	\$17,386	\$8,693	\$86,932	\$312,956 -\$5,771
\$8,693	\$4,347	\$50,810	\$8,693	\$26,080	\$95,625	\$17,386	\$8,693	\$86,932	\$312,956

Infrastructure Costs and Additional OS Expense  
Annualized (Appendix B)

2024 2025 based on 2023 2024

Infrastructure Expense

Lease	183,840	
Liability/Property/Other Insurance	18,729	
IT Consulting Contract	24,798	\$24,798
IT Technician 10% of Salaries and Benefits	7,878	\$7,878
Telephone	13,496	
Utilities	25,125	
Facilities Maintenance	738	
Equipment Leasing & Maintenance	9,535	
Supplies	10,229	
Atlas Complete Technology	18,588	\$18,588
Total Infrastructure Costs	\$312,956	\$51,264

# FTE in FWB One Stop	36	
Cost per FTE	8,693	1,424

MOU's			
	Fair Share	Exchange Value	Balance to CSOW
Voc Rehab with 1 FTE in OS	\$8,693	\$0	\$8,693
SEP with 1 FTE in OS	\$8,693	\$4,347	\$4,347
	Access Fee	Exchange Value	Balance to CSOW
NWFLSC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,424	\$0	\$1,424
OTC-(Perkins)-No FTE in OS TECH ONLY	\$1,424	\$0	\$1,424
ECTC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,424	\$0	\$1,424
FI Division of Blind Services-No FTE in OS TECH ONLY	\$1,424	\$0	\$1,424
Community Services Block Grant (Tri County)--No FTE in OS TECH ONLY	\$1,424	\$1,424	\$0
Community Services Block Grant (Tri County)--Services provided to CSOW One-Stop Delivery System customers equal to or greater than the Access Fee of \$1,424. EXCHANGE VALUE			
		\$5,771	\$18,736

SIGNATURE CERTIFICATE



REFERENCE NUMBER  
225D120F-32AC-4E2B-A0E8-CEA7EACF4094

TRANSACTION DETAILS	DOCUMENT DETAILS
<b>Reference Number</b> 225D120F-32AC-4E2B-A0E8-CEA7EACF4094	<b>Document Name</b> NCCBA
<b>Transaction Type</b> Signature Request	<b>Filename</b> NCCBA.pdf
<b>Sent At</b> 10/17/2024 14:12 CDT	<b>Pages</b> 4 pages
<b>Executed At</b> 10/21/2024 12:54 CDT	<b>Content Type</b> application/pdf
<b>Identity Method</b> email	<b>File Size</b> 273 KB
<b>Distribution Method</b> email	<b>Original Checksum</b> 18f6f3a14ce25c2b1bb2036e0e2e44b1b06edc284a35288535393260acca106b
<b>Signed Checksum</b> 325ad0e6ac24ce02c97022fc97f2fb11466f74b196b3204e7a38a0c9ef61105d	
<b>Signer Sequencing</b> Disabled	
<b>Document Passcode</b> Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<b>Name</b> Michelle Crocker	<b>Status</b> signed	<b>Viewed At</b> 10/21/2024 12:54 CDT
<b>Email</b> mcrocker@firstnationgroup.com	<b>Multi-factor Digital Fingerprint Checksum</b> ee0a7f4bf24d6ce03165c9c4690c1130f662bf15192eec3fb0c3e8a0f2f6d97b	<b>Identity Authenticated At</b> 10/21/2024 12:54 CDT
<b>Components</b> 2	<b>IP Address</b> 72.206.68.85	<b>Signed At</b> 10/21/2024 12:54 CDT
	<b>Device</b> Chrome via Windows	
	<b>Typed Signature</b> 	
	<b>Signature Reference ID</b> 96DE5ADF	

AUDITS

TIMESTAMP	AUDIT
10/17/2024 14:12 CDT	Sue Berntsen (sberntsen@careersourceow.com) created document 'NCCBA.pdf' on Microsoft Edge via Windows from 52.45.54.47.
10/17/2024 14:13 CDT	Michelle Crocker (mcrocker@firstnationgroup.com) was emailed a link to sign.
10/21/2024 12:54 CDT	Michelle Crocker (mcrocker@firstnationgroup.com) viewed the document on Chrome via Windows from 72.206.68.85.
10/21/2024 12:54 CDT	Michelle Crocker (mcrocker@firstnationgroup.com) authenticated via email on Chrome via Windows from 72.206.68.85.
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