

Board of Directors Meeting

June 4, 2025 - 9:00 a.m.

All Board Meetings are open to the Public and are electronically recorded

- I. Call to Order.....Michelle Crocker, Chair
 - **REMINDER: Financial Disclosure is due by July 1, 2025**
- II. Audit Presentation.....James Moore
- III. Consent Agenda
 - March 12, 2025 meeting minutes
 - Continuation of CSOW contribution to 401(k) – Currently 8%
 - Holiday Schedule
 - One-Stop hours of Operation – 8:00 am to 4:00 pm Monday – Friday
 - POLICIES & PROCEDURES
- IV. Election of Officers.....Alan Baggett
- V. Finance Committee.....Bob Bennett
 - Initial Budget 2025 - 2026
 - Financials as of 04/30/25
 - Discretionary Funds report
 - Request to move WIOA funds
 - Pay Rent for the entire year
- VI. ETPLs and ITAs.....Will Miles
- VII. Other Business.....Michele Burns
 - Adopt state policy if we do not have one in place until we can develop our own
- VIII. Education and Industry ConsortiumKelly Jordan
- IX. Executive Director's ReportMichele Burns
- X. CareerSource Okaloosa Walton Partner Updates
 - Education
 - Vocational Rehabilitation
 - Okaloosa EDC/Walton EDA
 - Okaloosa & Walton Boards of County Commissioners
 - Military
 - Tri-County Community Council
- XI. Chair's Comments.....Michelle Crocker
- XII. Roundtable Board Members Updates/Public Comments.....Michelle Crocker/All
- XIII. Adjournment.....Michelle Crocker

The next CareerSource Okaloosa Walton Board meeting: Sept 3, 2025 at 9:00 a.m.

Board members who have a conflict of interest on any issue coming before the board for a vote must declare the nature of the conflict, abstain from discussions, and not offer any motion or second on the issue. Board members declaring a conflict of interest must also complete a Conflict of Interest Form.

Financial Disclosure Notice: All Board members are required to file appropriate financial disclosure form(s) within 30 days of appointment, within 60 days of resignation and annually by July 1st. Information is available at [Home - Ethics](#).

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