

**Training Provider
Continued Eligibility Application**
May 6, 2025



eligibletrainingproviders@careersourceow.com

109 8th Avenue Shalimar FL 32579

Ph: 850.651.2315 F: 850.651.3165



Deadline for submitting application no later than: 5/21/2025

1. Thank you for renewing your Eligible Training Provider's (ETP) Continued Eligibility Application. Your institution will continue to receive referrals from the CareerSource Okaloosa Walton's career centers located in Fort Walton Beach and DeFuniak Springs, Florida. ALL PROGRAMS MUST BE ENTERED IN EMPLOY FLORIDA to be approved. All approved programs will be added to the region's Eligible Training Providers List (ETPL) and posted on the CareerSource Okaloosa Walton's website. The programs will also be listed on The Florida Department of Commerce's (FloridaCommerce) website at <https://www.employflorida.com/vosnet/Default.aspx>. Select <Education and Training> at the bottom of the page, then select <ETPL Approved Programs>.
2. Please complete all items in Parts IA and IB below. Next, complete Part II attached to this application and return both documents using the e-mail address listed in the header by the suspense date. All programs submitted must be linked to an occupation on the CareerSource Okaloosa Walton's Local Targeted Occupations List (LTOL).
3. All Providers are required to submit outcome information to FETPIP or Florida's Commission for Independent Education (CIE), as appropriate, and an annual performance report as prescribed by FloridaCommerce. Performance reports are normally required during the first quarter of the Program Year (July through September).
4. If you have any questions, please do not hesitate to let us know.

PART IA – Provider Demographics

Applicant's Institution: University of West Florida **Date:** 5/13/2025
Location Address: 11000 University Parkway
Contact Name: Stephania Bustamante **Title:** Coordinator
Phone: 850-474-3082 **Fax:** 850-474-2134 **Email:** sbustamante@uwf.edu

PART IB – Provider Authorization and Accessibility Statements

1. Is your training institution licensed, certified or otherwise authorized under Florida law to provide **training** or **apprenticeship** programs? YES X NO _____
2. Describe how your institution will ensure access to training programs throughout your service areas, including rural areas; and using technology (If applicable).

Comments:

UWF Continuing Education offers a wide range of both fully and mostly online career training programs which can be accessed online at any time from anywhere.

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3. Describe how your institution's training programs will serve employed individuals or individuals with barriers to employment.

Comments:

Our accelerated fully online and hybrid format course offerings are designed with the career-minded, working adult in mind. Our programs are tailored to fit into student's busy schedules required by work and personal life.

4. Does your institution provide reasonable accommodations for access to individuals with disabilities, limited English proficiency, and other barriers?

Comments:

Student Accessibility Resources (SAR) is committed to the inclusion of individuals with disabilities within the UWF community as mandated by the Americans with Disabilities Act and its amendments.

Note: Please update changes to the cost of programs at least semi-annually in December.

Authorized Representative Signature

By:

DocuSigned by:
Andrea Failing
8589458294500

Name:

Andrea Failing

Title:

Director of Program Management and Operations

Date:

05/21/2025

Attachments (To be returned with the application)

1. PART II of Application - ETPL Programs and Credentials Form

This project is supported by the Employment and Training Administration of the U.S. Department of Labor as part of awards totaling \$1,117,316 with 0% financing from non-governmental sources.

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

PART II of APPLICATION - ETPL PROGRAMS AND CREDENTIALS

DATE SUBMITTED: 5/21/2025

PROGRAM YEAR: 2025-2026

SECTION I - PROVIDER INFORMATION

INSTITUTION: University of West Florida

LOCATION: 11000 University Parkway, Pensacola, FL 32514

SECTION II - PROGRAM INFORMATION



SOC Code	Occupational Title	Program Title	Post-Secondary Credential (Yes or No)	Name of Industry- recognized Credential Earned	Tuition
319092	Medical Assistants	Certified Clinical Medical Assistant (CCMA)	Yes	Certified Clinical Medical Assistant (CCMA) through NHA	\$4500.00
319091	Dental Assistants	Expanded Function Dental Assistant	Yes	Registered Dental Assistant (RDA) through AMT	\$4500.00
292072	Medical Records Specialists	Medical Billing and Coding Specialist Certification	Yes	Certified Billing and Coding Specialist (CBCS) through NHA	\$4,500.00
436013	Medical Secretaries and Administrative Assistants	Certified Medical Administrative Assistant (CMAA)	Yes	Certified Medical Administrative Assistant (CMAA) through NHA	\$4100.00
292072	Medical Records Specialists	Certified Electronic Health Records Specialist (CEHRS)	Yes	Certified Electronic Health Records Specialist (CEHRS) through NHA	\$4200.00
172141	Mechanical Engineers	Certified Solidworks Professional Exam	Yes	Certified SOLIDWORKS Professional (CSWP) Exam and Certified SOLIDWORKS Associate (CSWA) through SOLIDWORKS	\$705.00
172141	Mechanical Engineers	NCESS Fundamentals of Engineering - Mechanical Exam Prep	Yes	Fundamentals of Engineering (FE) through NCEES	\$705.00
292010	Medical Laboratory Scientist, Medical Technician, Clinical Laboratory Technician	Chemistry for Laboratory Health Sciences Certificate	Yes	None	\$2573.09
151231, 151211, 151232, 151212, 113021	Computer Network Support Specialists, Computer Systems Analysts, Computer User Support Specialists, Information Security Analysts, Computer and Information Systems Managers	Cyber Technologies Undergraduate Certificate	Yes	CompTIA Security+ Certification	\$2140.13
152051	Data Scientists	Data in the Workplace Undergraduate Online Certificate	Yes	None	\$1970.82
152051	Data Scientists	Data Science Undergraduate Online Certificate	Yes	None	\$2627.76
273031	Public Relations Specialist	AI in the Workplace Undergraduate Certificate	Yes	None	\$1970.82

172141	Mechanical Engineers	Engineering Professional Undergraduate Online Certificate	Yes	Fundamentals of Engineering through NCEES AND two of the following: Certified Solidworks Professional, Six Sigma Greenbelt Certification, AutoCAD Certified	\$2654.82
173031	Surveying and Mapping Technicians	Geographic Information Science Undergraduate Online Certificate	Yes	None	\$5698.34
SECTION III - PREREQUISITES (Skills and Knowleges)					
*****Please provide a link to the training program requested above.					
LINK: https://uwf.edu/continuinged/programs/career-training/					
SECTION IV - PREREQUISITES (Skills and Knowlege)					
*****Please provide a link to the description of the prerequisites, or skills and knowledge, required prior to commencing training.					
LINK: https://uwf.edu/continuinged/programs/career-training/					
An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711. ***** This project is supported by the Employment and Training Administration of the U.S. Department of Labor as part of awards totaling \$1,117,316, with 0% financed from non-governmental sources.					