

MOU_IFA – CareerSource Okaloosa Walton and Florida Division of Blind Services

The signature page for the One-Stop Operating Budget (**Appendix A**) and the Infrastructure Funding Agreement (**Appendix B**) to the Workforce Innovation and Opportunity Act (WIOA) Memoranda of Understanding (MOU), effective July 1, 2024, between **CareerSource Okaloosa Walton (CSOW)**, also referred to as **CSOW**; and the **Florida Division of Blind Services (DBS)**, also referred to as **The Partner**.

I. TERM FOR INFRASTRUCTURE COSTS

The Term for this Infrastructure Funding Agreement shall commence on July 1, 2024, through June 30, 2025. The Term for subsequent Infrastructure Funding Agreements shall begin on the first day of the Program/Fiscal Year (Currently) July 1 through the last day of the Program/Fiscal Year (Currently) June 30. A new Infrastructure Funding Agreement will be developed for each subsequent Program/Fiscal Year.

II. AGREEMENT/PAYMENTS

The Partner agree to the infrastructure costs outlined in **Appendix B** and to the Terms of this Infrastructure Funding Agreement. As invoiced by CSOW, payments may be made monthly, quarterly, or annually at the beginning of each agreed-upon period.


III. SIGNATURES

IN WITNESS WHEREOF, the Partner and CSOW have caused this Infrastructure Funding Agreement to be duly executed as of the date set forth below.

APPROVED BY:		APPROVED BY PARTNER:	
CareerSource Okaloosa/Walton		Florida Division of Blind Services	
By:	<u>Michelle Crocker</u>	By:	<u>Robert L. Doyle</u>
Name:	<u>Michelle Crocker</u>	Name:	<u>Robert L. Doyle, III</u>
Title:	<u>Chair, Board of Directors</u>	Title:	<u>Director, Division of Blind Services</u>
Date:	<u>10/21/2024</u>	Date:	<u>01/12/2025</u>

APPROVED BY:

Florida Department of Education

By: 

Name: ~~Manny Diaz, Jr.~~ STEVEN KONCAR

Title: ~~Commissioner of Education~~ INTERIM CHIEF OF STAFF

Date: 1/27/25

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Continued from Page 1

APPROVED BY:

Chief Local Elected Official for Okaloosa and Walton Counties

By: Signed by: Donna Johns
73531E4080424D1...

Name: Donna Johns

Title: Chairwoman of the Walton County Board of County Commissioners

Date: 6/17/2025

Attachments

Appendix A - One-Stop Operating Budget

Appendix B - Infrastructure Funding Agreement

One-Stop Operating Budget
with All Partners
Annualized
Ft. Walton One Stop

		Full Center Usage One Stop FTE % to Total FTE	Technology Usage Access Only		NWFLSC	OTC	ECTC	Fl Div Blind	Tri County
Infrastructure Expense									
Lease	\$183,840								
Liability/Property/Other Insurance	\$18,729								
IT Consulting Contract	\$24,798	\$24,798			\$689	\$689	\$689	\$689	\$689
IT Technician Portion of Salaries and Benefits	\$7,878	\$7,878			\$219	\$219	\$219	\$219	\$219
Telephone	\$13,496								
Utilities	\$25,125								
Facilities Maintenance	\$738								
Equipment Leasing & Maintenance	\$9,535								
Supplies	\$10,229								
Atlas Complete Technology	\$18,588	\$18,588			\$516	\$516	\$516	\$516	\$516
Total Infrastructure Costs		\$312,956	\$51,264		\$1,424	\$1,424	\$1,424	\$1,424	\$1,424
Exchange Value								\$0	-\$1,424
Fair Share					\$1,424	\$1,424	\$1,424	\$1,424	\$0

One-Stop Operating
Budget with All Partners
Annualized

Ft. Walton One Stop (continued)

	VR	SEP	WIOA	WT	Wagner Peyser	Veteran's	RESEA	SNAP	OTHER	Total
	1	1	6	1	3	11	2	1	10	36.00
Infrastructure Expense	3%	3%	17%	3%	8%	31%	6%	3%	28%	1.00
Lease	\$5,107	\$5,107	\$30,640	\$5,107	\$15,320	\$56,173	\$10,213	\$5,107	\$51,067	\$183,840
Liability/Property/Other Insurance	\$520	\$520	\$3,122	\$520	\$1,561	\$5,723	\$1,041	\$520	\$5,203	\$18,729
IT Consulting Contract	\$689	\$689	\$689	\$689	\$2,066	\$7,577	\$1,378	\$689	\$6,888	\$24,798
IT Technician Portion of Salaries and	\$219	\$219	\$219	\$219	\$657	\$2,407	\$438	\$219	\$2,188	\$7,878
Telephone	\$375	\$375	\$2,249	\$375	\$1,125	\$4,124	\$750	\$375	\$3,749	\$13,496
Utilities	\$698	\$698	\$4,187	\$698	\$2,094	\$7,677	\$1,396	\$698	\$6,979	\$25,125
Facilities Maintenance	\$20	\$20	\$123	\$20	\$61	\$225	\$41	\$20	\$205	\$738
Equipment Leasing & Maintenance	\$265	\$265	\$1,589	\$265	\$795	\$2,913	\$530	\$265	\$2,649	\$9,535
Supplies	\$284	\$284	\$1,705	\$284	\$852	\$3,125	\$568	\$284	\$2,841	\$10,229
Atlas Complete Technology	\$516	\$516	\$516	\$516	\$1,549	\$5,680	\$1,033	\$516	\$5,163	\$18,588
Total Infrastructure Costs	\$8,693	\$8,693	\$45,039	\$8,693	\$26,080	\$95,625	\$17,386	\$8,693	\$86,932	\$312,956
Exchange Value		-\$4,347								-\$5,771
			\$5,771							\$5,771
Fair Share	\$8,693	\$4,347	\$50,810	\$8,693	\$26,080	\$95,625	\$17,386	\$8,693	\$86,932	\$312,956

One-Stop Operating Budget
with All Partners
Annualized
Ft. Walton One Stop

Appendix A

		Full Center Usage One Stop FTE % to Total FTE	Technology Usage Access Only		NWFLSC	OTC	ECTC	Fl Div Blind	Tri County
Infrastructure Expense									
Lease	\$183,840								
Liability/Property/Other Insurance	\$18,729								
IT Consulting Contract	\$24,798	\$24,798			\$689	\$689	\$689	\$689	\$689
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Telephone	\$13,496								
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Total Infrastructure Costs		\$312,956	\$51,264		\$1,424	\$1,424	\$1,424	\$1,424	\$1,424
Exchange Value								\$0	-\$1,424
Fair Share					\$1,424	\$1,424	\$1,424	\$1,424	\$0

One-Stop Operating
Budget with All Partners
Annualized

Ft. Walton One Stop (continued)

	VR	SEP	WIOA	WT	Wagner Peyser	Veteran's	RESEA	SNAP	OTHER	Total
	1	1	6	1	3	11	2	1	10	36.00
Infrastructure Expense	3%	3%	17%	3%	8%	31%	6%	3%	28%	1.00
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Liability/Property/Other Insurance	\$520	\$520	\$3,122	\$520	\$1,561	\$5,723	\$1,041	\$520	\$5,203	\$18,729
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Telephone	\$375	\$375	\$2,249	\$375	\$1,125	\$4,124	\$750	\$375	\$3,749	\$13,496
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Facilities Maintenance	\$20	\$20	\$123	\$20	\$61	\$225	\$41	\$20	\$205	\$738
Equipment Leasing & Maintenance	\$265	\$265	\$1,589	\$265	\$795	\$2,913	\$530	\$265	\$2,649	\$9,535
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Total Infrastructure Costs	\$8,693	\$8,693	\$45,039	\$8,693	\$26,080	\$95,625	\$17,386	\$8,693	\$86,932	\$312,956
Exchange Value		-\$4,347								-\$5,771
			\$5,771							\$5,771
Fair Share	\$8,693	\$4,347	\$50,810	\$8,693	\$26,080	\$95,625	\$17,386	\$8,693	\$86,932	\$312,956

Infrastructure Costs and Additional OS Expense Annualized

2024 2025 based on 2023 2024

Infrastructure Expense

- Lease
- Liability/Property/Other Insurance
- IT Consulting Contract
- IT Technician 10% of Salaries and Benefits
- Telephone
- Utilities
- Facilities Maintenance
- Equipment Leasing & Maintenance
- Supplies
- Atlas Complete Technology

Appendix B

Ft. Walton One Stop Technology Usage
Full Center Usage Access Only

183,840	
18,729	
24,798	\$24,798
7,878	\$7,878
13,496	
25,125	
738	
9,535	
10,229	
18,588	\$18,588

Total Infrastructure Costs \$312,956 \$51,264

FTE in FWB One Stop 36
Cost per FTE 8,693 1,424

MOU's			
	Fair Share	Exchange Value	Balance to CSOW
Voc Rehab with 1 FTE in OS	\$8,693	\$0	\$8,693
SEP with 1 FTE in OS	\$8,693	\$4,347	\$4,347
	Access Fee	Exchange Value	Balance to CSOW
NWFLSC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,424	\$0	\$1,424
OTC-(Perkins)-No FTE in OS TECH ONLY	\$1,424	\$0	\$1,424
ECTC-(Perkins and Literacy Programs)-No FTE in OS TECH ONLY	\$1,424	\$0	\$1,424
FI Division of Blind Services-No FTE in OS TECH ONLY	\$1,424	\$0	\$1,424
Community Services Block Grant (Tri County)--No FTE in OS TECH ONLY	\$1,424	\$1,424	\$0
Community Services Block Grant (Tri County)--Services provided to CSOW One-Stop Delivery System customers equal to or greater than the Access Fee of \$1,424. EXCHANGE VALUE			
		\$5,771	\$18,736

Certificate Of Completion

Envelope Id: CF06AA87-D40E-4EB4-AC2C-06E3888AD29D		Status: Completed
Subject: Complete with Docusign: AIR 25-0729 MOU and IFA between CSOW and FDE Division of Blind Services.pdf		
Source Envelope:		
Document Pages: 24	Signatures: 2	Envelope Originator:
Certificate Pages: 4	Initials: 0	Walton County
AutoNav: Enabled		571 E Nelson Ave
Envelopeld Stamping: Enabled		DeFuniak Springs, FL 32433
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		contracts@co.walton.fl.us
		IP Address: 69.85.227.94

Record Tracking

Status: Original	Holder: Walton County	Location: DocuSign
6/4/2025 9:29:59 AM	contracts@co.walton.fl.us	

Signer Events

Donna Johns
 donna.johns@mywaltonfl.gov
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

 73531E4080424D1...

Signature Adoption: Pre-selected Style
 Using IP Address: 107.115.108.61
 Signed using mobile

Timestamp

Sent: 6/10/2025 12:22:01 PM
 Viewed: 6/17/2025 5:44:16 AM
 Signed: 6/17/2025 5:45:48 AM

Electronic Record and Signature Disclosure:
 Accepted: 6/17/2025 5:44:16 AM
 ID: 99a71cdf-3776-4805-95d9-92bb8aca8a9a

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	6/10/2025 12:22:01 PM
Certified Delivered	Security Checked	6/17/2025 5:44:16 AM
Signing Complete	Security Checked	6/17/2025 5:45:48 AM
Completed	Security Checked	6/17/2025 5:45:48 AM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Walton County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: contracts@co.walton.fl.us

To advise Walton County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at contracts@co.walton.fl.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to contracts@co.walton.fl.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Walton County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Walton County during the course of your relationship with Walton County.