

**Training Provider
Continued Eligibility Application**
May 7, 2026



eligibletrainingproviders@careersourceow.com

109 8th Avenue Shalimar FL 32579

Ph: 850.651.2315 F: 850.651.3165



Deadline for submitting application no later than: 5/22/2026

1. Thank you for renewing your Eligible Training Provider's (ETP) Continued Eligibility Application. Your institution will continue to receive referrals from the CareerSource Okaloosa Walton's career centers located in Fort Walton Beach and DeFuniak Springs, Florida. ALL PROGRAMS MUST BE ENTERED IN EMPLOY FLORIDA to be approved. All locally approved programs will be added to the region's Eligible Training Providers List (ETPL) and posted on the CareerSource Okaloosa Walton's website. The programs will also be listed on The Florida Department of Commerce's (FloridaCommerce) website at <https://www.employflorida.com/vosnet/Default.aspx>. Select **<Education and Training>** at the bottom of the page, then select **<ETPL Approved Programs>**.
2. Please complete all items in Parts IA and IB below. Next, complete Part II attached to this application and return both documents using the e-mail address listed in the header by the suspense date. All programs submitted must be linked to an occupation on the CareerSource Okaloosa Walton's Local Targeted Occupations List (LTOL).
3. All Providers are required to submit outcome information to FETPIP or Florida's Commission for Independent Education (CIE), as appropriate, and an annual performance report as prescribed by FloridaCommerce. Performance reports are normally required during the first quarter of the Program Year (July through September).
4. If you have any questions, please do not hesitate to let us know.

PART IA – Provider Demographics

Applicant's Institution: University of West Florida **Date:** 5/18/2026
Location Address: 11000 University Parkway
Contact Name: Stephania Bustamante **Title:** Coordinator
Phone: 850-474-3082 **Fax:** _____ **Email:** sbustamante@uwf.edu

PART IB – Provider Authorization and Accessibility Statements

1. Is your training institution licensed, certified or otherwise authorized under Florida law to provide **training** or **apprenticeship** programs? YES X NO _____
2. Describe how your institution will ensure access to training programs throughout your service areas, including rural areas; and using technology (If applicable).

Comments:

UWF Continuing Education offers a wide range of both fully and mostly online career training programs which can be accessed online at any time from anywhere.

Training Provider
Continued Eligibility Application
May 7, 2026



eligibletrainingproviders@careersourceow.com

109 8th Avenue Shalimar FL 32579

Ph: 850.651.2315 F: 850.651.3165

3. Describe how your institution's training programs will serve employed individuals or individuals with barriers to employment.

Comments:

Our accelerated, fully online and hybrid format course offerings are designed with the career-minded, working adult in mind. Our programs are tailored to fit into student's busy schedules required by work and personal life.

4. Does your institution provide reasonable accommodations for access to individuals with disabilities, limited English proficiency, and other barriers?

Comments:

Student Accessibility Resources (SAR) is committed to the inclusion of individuals with disabilities within the UWF community as mandated by the Americans with Disabilities Act and its amendments.

Note: Please update changes to the cost of programs at least semi-annually in December.

Authorized Representative Signature

By:

DocuSigned by:
Andrea Failing

Name:

Andrea Failing

Title:

Executive Director

Date:

05/18/2026

Attachments (To be returned with the application)

1. PART II of Application - ETPL Programs and Classifications Form

This project is supported by the Employment and Training Administration of the U.S. Department of Labor as part of awards totaling \$771,084 with 0% financing from non-governmental sources.

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

PART II of APPLICATION - ETPL PROGRAMS AND CREDENTIALS									
DATE SUBMITTED:					PROGRAM YEAR: 2026-2027				
SECTION I - PROVIDER INFORMATION									
INSTITUTION: University of West Florida									
LOCATION: 11000 University Parkway, Pensacola, FL 32514									
SECTION II - PROGRAM INFORMATION									
CareerSource Okaloosa and Walton Counties  						Identify industry-recognized credential earned by completers	Can credential be stacked with other credentials for a career ladder	Length of Program (Months)	Information on cost of attendance, including tuition, test and lab fees, books, uniforms and supplies
SOC Code	Occupational Title*	CIP	Developed With Business/Industry (If Yes - Enter Name)	Program Title	Post-Secondary Credential				
0000319092	Medical Assistants	510802	NO	Certified Clinical Medical Assistant (CCMA)	Yes	Certified Clinical Medical Assistant (CCMA) through NHA	Yes	16 weeks	Tuition: \$4050.77 Books: \$284.23 Lab Fees: \$ Uniforms: \$ Supplies: \$ Certification exam: \$165.00
319091	Dental Assistants	510601	NO	Expanded Function Dental Assistant	Yes	Registered Dental Assistant (RDA) through AMT	Yes	18 weeks	Tuition: \$4174.75 Books: \$486.25 Lab Fees: \$ Uniforms: \$ Supplies: \$ Certification exam: \$139.00
292072	Medical Records Specialists	510714	NO	Medical Billing and Coding Specialist Certification	Yes	Certified Billing and Coding Specialist (CBCS) through NHA	Yes	17 weeks	Tuition: \$3640.33 Books: \$734.67 Lab Fees: \$ Uniforms: \$ Supplies: \$ Certification exam: \$125.00
436013	Medical Secretaries and Administrative Assistants	351080100	NO	Certified Medical Administrative Assistant (CMAA)	Yes	Certified Medical Administrative Assistant (CMAA) through NHA	Yes	13 weeks	Tuition: \$3762.53 Books: \$212.47 Lab Fees: \$ Uniforms: \$ Supplies: \$ Certification exam: \$125.00
292072	Medical Records Specialists	510707	NO	Certified Electronic Health Records Specialist (CEHRS)	Yes	Certified Electronic Health Records Specialist (CEHRS) through NHA	Yes	12 weeks	Tuition: \$3862.53 Books: \$212.47 Lab Fees: \$ Uniforms: \$ Supplies: \$ Certification exam: \$125.00
172141	Mechanical Engineers	150805	NO	Certified Solidworks Professional Exam	Yes	Certified SOLIDWORKS Professional (CSWP) Exam and Certified SOLIDWORKS Associate (CSWA) through	Yes	16 weeks	Tuition: \$480.00 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$
172141	Mechanical Engineers	141901	NO	NCESS Fundamentals of Engineering - Mechanical Exam Prep	Yes	Fundamentals of Engineering (FE) through NCEES	Yes	16 weeks	Tuition: \$480.00 Books: \$ Lab Fees: \$ Uniforms: \$ Supplies: \$
151251	Computer Programmers	110102	No	EC-Council Certified Artificial Intelligence Program Manager (CAIPM) Exam Prep	Yes	EC-Council Certified Artificial Intelligence Program Manager (CAIPM)		9 weeks	Tuition: \$2546.01 Books: \$379.00 Lab Fees: \$ Uniforms: \$
151252	Software Developers								
152051	Data Scientists								

151299	Computer Occupations, All Other								Supplies: \$74.99
SECTION III - PREREQUISITES (Skills and Knowleges)									
*****Please provide a link to a detailed description of each training services program requested above in Part II of the your applicaion.									
LINK: https://uwf.edu/continuinged/programs/career-training/									
SECTION IV - PREREQUISITES (Skills and Knowlege)									
*****Please provide a link to a description of the prerequisites or skills and knowledge required prior to commencement of training for each program.									
LINK: https://uwf.edu/continuinged/programs/career-training/									
An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711. ***** This project is supported by the U.S. Departments of Labor, Employment and Training Administration as part of awards totaling \$771,084 with 0% financed from non-governmental sources.									