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Disapproved _____

Action Item 6

SUBSEQUENT DESIGNATION OF LOCAL WORKFORCE DEVELOPMENT AREAS AND LOCAL WORKFORCE DEVELOPMENT BOARD COMPOSITION AND CERTIFICATION

Subsequent Designation of Local Workforce Development Areas

The Workforce Innovation and Opportunity Act (WIOA) requires that every two years after local workforce development areas (LWDA) are initially designated, the chief local elected officials (CLEO) and local workforce development boards (LWDB) must submit a request for subsequent designation of the local workforce development area. The Governor shall approve the request for subsequent designation of a local area if for the two most recent program years, the local area performed successfully; sustained fiscal integrity; and, in the case of a local areas in a planning region, met the regional planning requirements described in WIOA Section 106(c)(1).

- **Performed Successfully:** In accordance with § 679.260, for the purpose of determining subsequent local area designation, the term “performed successfully” means that the local area met or exceeded the levels of performance the Governor negotiated with the LWDB and CLEOs for core indicators of performance and that the local area has not failed any individual measure for the last two consecutive program years in accordance with a state-established definition, provided in the WIOA State Plan, of met or exceeded performance.
- **Sustained Fiscal Integrity:** For the purpose of determining initial and subsequent local area designation under [§ 679.250\(a\)](#) and [\(b\)](#), the term “sustained fiscal integrity” means that the U.S. Department of Labor (USDOL) Secretary has not made a formal determination that either the grant recipient or the administrative entity of the area misexpended funds due to willful disregard of the requirements of the provision involved, gross negligence, or failure to comply with accepted standards of administration for the 2-year period preceding the determination.

FloridaCommerce and CareerSource Florida reviewed the local workforce development boards’ submissions to request subsequent designation of a local

area as described in Public Law 113-128, Chapter 2, Sections 106-107 – Workforce Development Areas and recommend full approval for all 21 LWDBs.

Local Workforce Development Board Composition and Certification

Every two years, the State of Florida is required to certify one LWDB for each designated local area. Certification is contingent upon the LWDB meeting specific membership requirements outlined in the WIOA section 107(b) and its implementing regulation at 20 CFR § 679.320. Additionally, Section 445.004(11) of the Florida Statutes mandates that the State Workforce Development Board (SWDB), in collaboration with the Florida Department of Commerce (FloridaCommerce), verify each LWDB's membership for compliance with both federal and state laws.

For boards undergoing a second or subsequent certification, the state must also evaluate the local area's performance. This includes assessing how effectively the workforce investment activities supported the achievement of required performance accountability measures and the maintenance of fiscal integrity as specified under WIOA section 106(e)(2). These performance requirements are further detailed in [CareerSource Florida Workforce Policy P88 – Performance Requirements for Local Workforce Development Boards.](#)

FloridaCommerce and CareerSource Florida reviewed the LWDB rosters and certification information against the federal requirements and [CareerSource Florida Workforce Policy G105 – Composition and Certification of LWDBs; Certification of One-Stop Systems; and Direct Service Provider Designation.](#)

FloridaCommerce provided each local area with the results of the board roster review, notifying them of any identified issues. Several areas indicated they are taking steps to address these matters. **Based on this review, FloridaCommerce and CareerSource Florida recommends full certification for 12 LWDBs that meet all required standards.**

FloridaCommerce and CareerSource Florida recommends conditional certification for the 9 LWDBs that have outstanding issues described below:

- **Career Source Escarosa (LWDB 1)** does not have a private education provider on its Board of Directors to complete its required board composition. Approval is conditional on either the approval of a submitted waiver request or fulfillment of this requirement on or before June 30, 2026.

The LWDB has been placed on a performance improvement plan (PIP) for missing the negotiated goal for Youth Credential Attainment and Dislocated Worker Credential Attainment for two consecutive years with performance declines noted at the beginning of a third consecutive year. The anticipated resolution date for this item is June 30, 2028.

- **CareerSource Chipola (LWDB 3)** does not have a private education provider on its Board of Directors to complete its required board composition. Approval is conditional upon approval of the board's submitted waiver request or fulfillment of this requirement on or before September 1, 2026.
- **CareerSource Gulf Coast (LWDB 4)** does not have a private education provider on its Board of Directors to complete its required board composition. The LWDB selected Commercial Driving School, LLC as their private education provider and intends to obtain approval from local government. The anticipated resolution date for this issue is June 30, 2026.

The LWDB is designated for required technical assistance for missing the negotiated goal for the Dislocated Worker Measurable Skill Gains federal indicator for two years in a row. The LWDB negotiated performance for this goal but did not serve any participants in this category. The anticipated resolution date for this issue is June 30, 2028.

- **CareerSource Capital Region (LWDB 5)** was cited for deficiencies in fiscal practice by the Office of Inspector General. Approval is conditional upon the resolution of all identified fiscal deficiencies. The anticipated resolution date for this issue is June 30, 2027.

The LWDB is designated for required technical assistance for missing the negotiated goal for the Dislocated Worker Credential Attainment federal indicator two years in a row. The anticipated resolution date for this issue is June 30, 2028.

- **CareerSource North Florida (LWDB 6)** does not have a private education provider on its Board of Directors to complete its required board composition. Approval is conditional on either the approval of a submitted waiver request or fulfillment of this requirement on or before September 1, 2026.

The LWDB is designated for technical assistance for missing the negotiated goal for the Youth Entered Employment Quarter 4 federal indicator, two years in a row. The anticipated resolution date for this issue is June 30, 2028.

- **CareerSource Northeast Florida (LWDB 8)** did not have a private education provider on its Board of Directors to complete its required board composition during the time of review. Approval is conditional on either the approval of a submitted waiver request or fulfillment of this requirement on or before June 30, 2026.

- **CareerSource Citrus Levy Marion (LWDB 10)** is on a performance improvement plan (PIP) for missing the negotiated goals for Dislocated Worker Entered Employment Rate for Quarter 2 and Dislocated Worker Entered Employment Rate Quarter 4 federal indicators, two years in a row. The anticipated resolution date for this issue is June 30, 2028.

- **CareerSource Polk (LWDB 17)** is on a PIP for missing the negotiated goal for the Dislocated Worker Entered Employment Quarter 2 and Youth Credential Attainment Rate federal indicators, two years in a row, with declines noted in the first part of a third consecutive year. The anticipated resolution date for this issue is June 30, 2028.
- **CareerSource South Florida (LWDB 23)** does not have an executed Memorandum of Understanding (MOU) consistent with federal and state requirements. Approval is conditional upon approval of the board's submitted signed and executed MOU on or before September 1, 2026.

LWDBs granted conditional certification will receive technical assistance as needed to address outstanding issues. These boards are required to provide ongoing status updates throughout the conditional certification period. For boards whose conditional certification depends on submitting revised board rosters that demonstrate compliance with membership requirements, quarterly progress reports must be submitted outlining efforts to fulfill these requirements. All board composition deficiencies must be resolved within 12 months, aligned with the timeline for filling board vacancies as set forth in CareerSource Florida Workforce Policy G105.

FOR CONSIDERATION

- **Approve subsequent local workforce development area designation requests for the following 21 local areas starting July 1, 2026, through June 30, 2028.**
 - **CareerSource Escarosa (LWDB 1)**
 - **CareerSource Okaloosa Walton (LWDB 2)**
 - **CareerSource Chipola (LWDB 3)**
 - **CareerSource Gulf Coast (LWDB 4)**
 - **CareerSource Capital Region (LWDB 5)**
 - **CareerSource North Florida (LWDB 6)**
 - **CareerSource Northeast Florida (LWDB 8)**
 - **CareerSource Citrus Levy Marion (LWDB 10)**
 - **CareerSource Central Florida (LWDB 12)**
 - **CareerSource Pasco Hernando (LWDB 16)**
 - **CareerSource Polk (LWDB 17)**
 - **CareerSource Suncoast (LWDB 18)**
 - **CareerSource Heartland (LWDB 19)**
 - **CareerSource Research Coast (LWDB 20)**
 - **CareerSource Palm Beach County (LWDB 21)**
 - **CareerSource Broward (LWDB 22)**
 - **CareerSource South Florida (LWDB 23)**
 - **CareerSource Southwest Florida (LWDB 24)**

- CareerSource North Central Florida (LWDB 26)
 - CareerSource Brevard Flagler Volusia (LWDB 27)
 - CareerSource Tampa Bay (LWDB 28)
- **Certify 12 LWDBs that have met the required standards:**
 - CareerSource Okaloosa Walton (LWDB 2)
 - CareerSource Pasco Hernando (LWDB 16)
 - CareerSource Suncoast (LWDB 18)
 - CareerSource Heartland (LWDB 19)
 - CareerSource Research Coast (LWDB 20)
 - CareerSource Palm Beach County (LWDB 21)
 - CareerSource Broward (LWDB 22)
 - CareerSource Southwest Florida (LWDB 24)
 - CareerSource North Central Florida (LWDB 26)
 - CareerSource Brevard Flagler Volusia (LWDB 27)
 - CareerSource Tampa Bay (LWDB 28)
 - CareerSource Central Florida (LWDB 12)
- **Conditionally approve the following 9 LWDB certifications contingent upon resolution of the outstanding issues described above by the resolution dates indicated.**
 - Career Source Escarosa (LWDB 1)
 - CareerSource Chipola (LWDB 3)
 - CareerSource Gulf Coast (LWDB 4)
 - CareerSource Capital Region (LWDB 5)
 - CareerSource North Florida (LWDB 6)
 - CareerSource Northeast Florida (LWDB 8)
 - CareerSource Citrus Levy Marion (LWDB 10)
 - CareerSource Polk (LWDB 17)
 - CareerSource South Florida (LWDB 23)

ATTCHAMENTS